



# Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

**Meeting to be held in Pudsey House, Market Place,  
Pudsey, LS28 7BE**

Wednesday, 28th January, 2015 at 1.00 pm

**Councillors:**

A Carter  
J Marjoram  
R Wood

Calverley and Farsley;  
Calverley and Farsley;  
Calverley and Farsley;

A Blackburn  
D Blackburn  
T Wilford

Farnley and Wortley;  
Farnley and Wortley;  
Farnley and Wortley;

M Coulson  
J Jarosz  
R Lewis

Pudsey;  
Pudsey;  
Pudsey;





**Agenda compiled by:** Debbie Oldham 0113 395 1712  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**West North West Area Leader:** Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:  
Calverley & Farsley – Calverley Park; Farsley Town Street  
Farnley & Wortley – Farnley Hall; Wortley Towers  
Pudsey – Pudsey Town Hall; Pudsey Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>1:00PM COMMUNITY BUSINESS</b></p> <p><b>INFORMAL WORKSHOP SESSION – SOCIAL ISOLATION</b></p> <p>Councillor Josie Jarosz, the Chair of the Outer West Community Committee will introduce the topic for discussion on Social Isolation. The intention is for local Councillors of the Community Committee to join in discussions on the issues with residents, stakeholders and partners in a workshop session.</p> <p>The workshop agenda is included within the Community Committee agenda.</p> <p>Papers supporting the discussion will be available at the session.</p> <p>The findings of the workshop will inform and support the future work of the Community Committee and enable the Committee to monitor future progress.</p> <p><b>At the conclusion of the workshop session at approximately 2.50pm, the meeting will take a short break.</b></p> <p><b>At 3.00pm, the meeting will then move onto the formal Council business on the agenda.</b></p> <p><b>3.00pm – FORMAL COUNCIL BUSINESS</b></p>	1 - 2

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</b></p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING - 8TH OCTOBER 2014</b></p> <p>To confirm as a correct record the minutes of the previous meeting held on 8<sup>th</sup> October 2014.</p>	3 - 6
8	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>WELLBEING UPDATE REPORT</b></p> <p>To receive the report of the West North West Area Leader this report provides Members with an update on the budget position for the Wellbeing Fund for 2014/15 and the current position of the small grants and skips pots and those small grants and skips that have been approved or received since the last meeting. The report also provides updates on the Youth Activity Fund and Wellbeing Capital Fund.</p> <p>The report also updates the Committee with the progress of the commissioning process and timescales for the 2015/16 Wellbeing budget.</p>	7 - 36

<b>Item No</b>	<b>Ward/Equal Opportunities</b>	<b>Item Not Open</b>		<b>Page No</b>
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>OUTER WEST COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT</b></p> <p>To receive the report of the West North West Area Leader to provide Members with an overview of the performance of the Outer West Community Safety Partnership between 1<sup>st</sup> January 2014 and 31<sup>st</sup> December 2014.</p> <p>The report also updates the Committee on the development of partnership tasking arrangements and the progress of the West Yorkshire Police Programme of Change.</p>	37 - 42
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>PARKS AND COUNTRYSIDE AREA DELEGATION INFORMATION FOR WEST OUTER</b></p> <p>To receive the report of the Chief Officer Parks and Countryside the report illustrates information relating to the West Outer area in support of proposals to delegate the development and horticultural maintenance of community parks, cemeteries, recreation grounds, urban woodland, natural areas and local green space to Community Committees.</p> <p><b>VENUE DETAILS AND MAP</b></p> <p>Pudsey House, Market Place, Pudsey, LS28 7BE</p>	43 - 62            63 - 64

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p data-bbox="676 181 991 219">Third Party Recording</p> <p data-bbox="676 255 1382 472">Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p data-bbox="676 510 1321 584">Use of Recordings by Third Parties – code of practice</p> <p data-bbox="676 622 1401 840">a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p data-bbox="676 846 1385 1133">b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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**Outer West Community Committee**  
**Social Isolation**

**Wednesday 28<sup>th</sup> January 1.00pm**  
**Pudsey House**

**AGENDA**

- |              |  |
|--------------|--|
| <b>13.00</b> | Refreshments   |
| <b>13.15</b> | Welcome Councillor Jarosz  |
| <b>13.20</b> | Introduction Mick Ward Leeds City Council Adult Commissioning and Lucy Jackson Leeds City Council Public Health Consultant |
| <b>13.30</b> | Workshop discussion part 1   |
| <b>14.00</b> | Break  |
| <b>14.10</b> | Workshop discussion part 2   |
| <b>14.30</b> | Feedback   |
| <b>14.50</b> | Thank you and closing statement – Councillor Jarosz  |

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## OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 8TH OCTOBER, 2014

**PRESENT:** Councillor J Jarosz in the Chair

Councillors A Blackburn, D Blackburn,  
A Carter, M Coulson, R Lewis and  
T Wilford

**17 COMMUNITY BUSINESS - WORKSHOP SESSION  
DELIVERING ACTIONS WHICH SUPPORT BUSINESS ENTERPRISE AND  
THE LOCAL ECONOMY DELIVERING QUALITY LEARNING, TRAINING  
AND EMPLOYMENT FOR LOCAL PEOPLE**

The Outer West Community Committee held an informal workshop session on delivering actions which support business enterprise and the local economy and deliver quality learning, training and employment opportunities for local people.

The Chair of the Outer West Community Committee introduced the topic for the informal workshop session.

Local Councillors joined residents, stakeholder, partners and local businesses to discuss the workshop topic

**RESOLVED** – That the findings of the discussions be compiled into a report to be presented to the Community Committee at a future date.

The report will inform and support the future work programme of the Community Committee and enable the Committee to monitor future progress.

### **FORMAL BUSINESS - 14:30**

**18 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents.

**19 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no exempt items.

**20 LATE ITEMS**

There were no late items.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 28th January, 2015

## **21 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

There were no declarations of Disclosable pecuniary interests made.

## **22 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Wood and Marjoram.

## **23 OPEN FORUM / COMMUNITY FORUM**

In accordance with paragraphs 4.16 - 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representation.

On this occasion a representative of the Pudsey Business Support Group attended the meeting to address Members of the Community Committee.

Members were informed that a number of events were planned to take place in the Market Place at Pudsey.

The representative informed Members that 5 Christmas events are scheduled on the weekends leading up to Christmas. The Pudsey Business Support Group requested the support of the Members for these events.

Members welcomed the information on the work of the Pudsey Business Support Group.

The Chair thanked the representative of Pudsey Business Support Group for attending the meeting.

## **24 MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** – That the minutes of the meeting held on 9<sup>th</sup> July 2014 be approved as a correct record.

## **25 MATTERS ARISING FROM THE MINUTES**

On this occasion there were no matters arising.

## **26 WELLBEING UPDATE REPORT**

The report of the West North West Area Leader provided Members with an update on the budget position for the Wellbeing Fund 2014/15. The report highlighted the current position of the small grants and skips and those small grants and skips that had been received or approved since the last meeting. It also provided an update on the Youth Activity Fund.

A Ward Member for Calverley and Farsley informed the Committee that the Commemorative Brochures funded by the Committee had now been distributed to schools in Calverley and Farsley. He informed Members that he had received positive feedback on the look and the content of the brochures.

The Ward Member for Calverley and Farsley also informed the Committee that the recent Farmers Market held in Farsley had been the best so far. He thanked the Committee on behalf of the Farsley Business Forum for the funding they had received.

Members were asked to consider two small grant applications:

Project Name	Organisation/ Department	Amount Requested
Leaflet Drop – to promote scheme activities	Neighbourhood Action in Farnley, New Farnley and Moor Top	£500
Grandparents Group	Farnley Cluster	£500

The Committee were informed that CASAC Burglary Reduction had ceased to exist as of 9<sup>th</sup> September 2014. The £10,000 set aside for target hardening would be returned to the large wellbeing fund.

Members were informed that the balance for Wellbeing Capital was £18,321 and the Youth Activity Fund was £17,807 as no further applications had been received.

The Committee discussed ways to ensure that the Youth Activity Fund was spent in areas of need.

Members requested a report detailing the criteria of the Youth Activity Fund and the outcomes of a forthcoming scrutiny meeting on issues relating to the funding of youth activities.

Members also requested a report on the outcomes of CASAC projects funded by the Committee.

**RESOLVED** – That the Committee:

- Noted the current budget position for the Wellbeing Fund for 2014/15 (Appendix 1 of the submitted report)
- Noted the current position of the Small Grants and skips budget and those Small Grants and skips that have been approved or received since the last meeting. (Table 1 of the submitted report )
- Noted the budget position of the Capital Grants budget and those capital grants received (Table 2 of the submitted report)

- Noted the current position of the Youth Activity Fund and considered projects seeking funding (Table 3 of the submitted report)

Project Name	Organisation/ Department	Amount Requested	Amount Approved
Leaflet Drop – to promote scheme activities	Neighbourhood Action in Farnley, New Farnley and Moor Top	£500	Approved
Grandparents Group	Farnley Cluster	£500	Approved in principle – Members requested further information

- A report to be presented to Members in regards to the Youth Activity Fund and CASAC as detailed above.

## **27 Date and time of next meeting**

The next meeting will be held on 28<sup>th</sup> January 2015 at 1pm venue to be confirmed.



**Report of: The West North West Area Leader**

**Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey**

**Report author: Harpreet Singh 336 7862**

**Date: 28<sup>th</sup> January 2015**

**For decision**

## **Wellbeing Update**

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### **Purpose of report**

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund for 2014/15 and the current position of the small grants and skips pots and those small grants and skips that have been approved or received since the last meeting.
2. The report provides an update on the Youth Activity Fund (YAF) and seeks approval of remaining funding.
3. The report provides an update on the Wellbeing Capital Fund and seeks approval of funding.
4. The report also updates the Community Committee with progress of the commissioning process and timescales for the 2015/16 Wellbeing budget.

### **Recommendations**

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).
- Note the current position of the small grants and skips pots and those small grants and skips that have been approved or received since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund and approve those projects received (**Table 3**) to allocate the remaining YAF balance for this financial year.
- Note the current position of the Wellbeing Capital Fund and approve those projects received (**Table 4**).
- Note the progress made with the commissioning process and timescales for the Wellbeing commissioning round for 2015/16 and agree to hold ward briefings if required, prior to the Wellbeing commissioning meeting.
- Agree the Wellbeing funding priorities for 2015/16.

## Main issues

5. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
6. The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
7. Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2014/15 compared with that given in 2013/14. This gave the Outer West committee an allocation of £139,380. Taking into account project underspends from 2013/14; the total fund available for new projects in 2014/15 was £161,158. This funding was committed to 17 projects, as listed in Appendix 1 (paragraph 1.2).
8. In addition to revenue the Community Committee also receives an allocation of Capital funding. At the March 2014 meeting, the Outer West committee had a total of £26,680 to allocate. The remaining capital budget available to the Community Committee is £17,971.
9. In 2014/15, the Outer West Community Committee received a sum of £46,435 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

### Wellbeing Budget Statements 2014/15

10. The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.
11. Since the last Community Committee meeting an application was approved on 22 December 2014 for The Real Boy – Domestic Violence Project in Schools. The amount approved for this project was £2,350. The Community Committee agreed to use funding from underspend of the 2013/14 Welfare Reform Wellbeing project. The Welfare Reform Project underspent by £3,690.37 and this funding was returned to the Wellbeing large grant pot.



12. As reported at the last Community Committee CASAC Burglary Reduction ceased to exist on Tuesday 9<sup>th</sup> September. The Community Committee had set aside £10,000 towards a target hardening scheme run by CASAC. As agreed the funds have now been returned to the Wellbeing large grants pot.

Wellbeing Budget – Small Grants & Skips

13. **Table 1.** below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£661** still available for allocation for Small Grants and for Skip Hire in the 2014/15 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

**Table 1: Small Grants Received and / or Approved**

Project Name	Organisation /Department	Amount Requested	Amount Approved
Diversionary Project	Outer West Tasking Group	£500	£500
Vulnerable Children's X-mas party	Barnardos Safer Families	£160	£160

**Table 2: Skip Approvals**

There have been no skips approved since the last meeting.

Youth Activities Fund

14. In 2014/15, the Outer West Community Committee received a sum of £46,435 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. The remaining budget available in the Outer West Youth Activities Fund budget is **£17,807**. **Table 3.** below lists those projects received for Youth Activity Fund Support.

**Table 3: Youth Activity Fund – Projects funded to date.**

Project Name	Organisation /Department	Amount Requested	Amount Approved
Easter Holiday – Sports Camp (Appendix 2)	Farnley Cluster	£1,427	To Be Approved
Multi Spots Activities (Appendix 3)	Sports & Active Lifestyle	£ 3,440	To Be Approved
Wild in the Woods (Appendix 4)	The Conservation Volunteers	£768	To Be Approved
#BreezeGames Pre summer programme (Appendix 5)	The Breeze Team	£10,500	To Be Approved
Pudsey Global Gang (Appendix 6)	Leeds DEC	£1,560	To Be Approved
Wild West at Pudsey Park (Appendix 7)	Leeds City Council	£4,000	To Be Approved
Breeze Friday Night Project (Appendix 8)	Pudsey cluster	£9,845	To Be Approved

15. The Community Committee are asked to consider and approve the above projects, in order to allocate the remaining YAF balance for this financial year.

Wellbeing Capital

16. The remaining budget available in the Outer West Wellbeing Capital budget is **£17,971**. **Table 4.** below lists those projects received or approved since the last meeting of the Outer West Community Committee.

**Table 4: Wellbeing Capital Fund.**

<b>Project Name</b>	<b>Organisation /Department</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
Woodhall Road Fly tipping Prevention Project	West & North West Leeds Locality Team	£350	£350
Bike Restriction, West Royd Park (Appendix 9)	LCC Parks and Countryside Public Rights of Way	£2,700	To be Approved
Lounge Refurbishment, Pudsey Bowling Club (Appendix 10)	Pudsey Bowling & Table Tennis Club	£5,721	To be Approved

17. The Community Committee are asked to consider and approve the above projects.

Wellbeing Application and Commissioning Process update 2015/16

18. Members are asked to note the process for Wellbeing Fund applications and commissioning to run for the 2015/16 financial year.

19. A date has already been set for the Wellbeing Commissioning workshop which is the 26 February. Taking into account feedback from last year's commissioning workshop, the Area Support Team would like to offer members the opportunity to have ward briefings prior to the commissioning workshop. This will give Members the opportunity to consider and comment on applications before the commissioning workshop.

20. The commissioning round is proposed to take place with the following key milestones:

- **1<sup>st</sup> December 2014:** Commissioning round begins. All previous applicants, Community Committee and forum contacts will be informed. A press release will be produced announcing the launch of the commissioning round.
- **31<sup>st</sup> January 2015:** Commissioning round ends. Deadline for all Wellbeing Fund applications.
- **26<sup>th</sup> February 2015:** Members briefing to review all applications and recommend those that should be put forward for Community Committee approval.
- **25<sup>th</sup> March 2015:** Community Committee meets to approve 2015/16 Wellbeing Fund allocations.
- **1<sup>st</sup> April 2015:** All successful applicants notified and organisations begin implantation of project activity.

21. In an effort to ensure that projects are able to begin spending funds in April, applications put forward to the Community Committee for approval will be notified prior to the meeting.

22. It should be noted that at the point of writing this report, it is unclear what level of funding will be available for the Community Committee to allocate at the March meeting. Should an announcement on Wellbeing allocations to Community Committee by Full Council not be forthcoming in time for the 25<sup>th</sup> March Community Committee, then it will be recommended that the Community Committee postpone its decision on Wellbeing allocations until the next available meeting.

#### 2015/16 Wellbeing Funding Commissioning Priorities

23. In an effort to ensure that limited funds are targeted at the areas where they are needed most, the Area Support Team have reviewed the priorities from recent years and the following set of priorities have been suggested for the Wellbeing Fund in 2015/16.

<b><i>PRIORITIES</i></b>
• Promote healthy lifestyles and tackle health inequalities
• All children and young people have access to out of school activities
• Provide opportunities for people to get jobs, volunteer or learn new skills
• Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
• Make better use of our community buildings
• Reduce crime and anti-social behaviour
• Engage with local communities to strengthen community activity and involvement in local decision making
• Improve the local environment and our parks and open spaces
• Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods

24. The Community Committee is asked to note the dates for the 2015/16 Wellbeing fund applications round and agree to hold ward briefings if required, prior to the Wellbeing commissioning meeting to be held on 26 February 2014. The committee is also asked to agree its Wellbeing priorities for 2015/16.

## **Corporate considerations**

### **a. Consultation and Engagement**

25. Local priorities were set through the Area Business Plan process and the 2014/15 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds were promoted through the Breeze Culture Network and local providers. Feedback from young people was presented to Ward Members and the Bramley Cluster steering group alongside the Youth Activities Fund applications.

### **b. Equality and Diversity / Cohesion and Integration**

26. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

### **c. Council policies and City Priorities**

27. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **d. Resources and value for money**

28. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **e. Legal Implications, Access to Information and Call In**

29. There are no legal implications or access to information issues. This report is not subject to call in.

### **f. Risk Management**

30. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## Conclusion

31. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services.
32. Projects funded via the Wellbeing fund and Youth Activities Fund are presented in the attached appendices.

## Recommendations

33. The Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).
- Note the current position of the small grants and skips pots and those small grants and skips that have been approved or received since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund and approve those projects received (**Table 3**) to allocate the remaining YAF balance for this financial year.
- Note the current position of the Wellbeing Capital Fund and approve those projects received (**Table 4**).
- Note the progress made with the commissioning process and timescales for the Wellbeing commissioning round for 2015/16 and agree to hold ward briefings if required, prior to the Wellbeing commissioning meeting.
- Agree the Wellbeing funding priorities for 2015/16.

## Background information

- None

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## 1.0 Revenue

### 1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2014-15 financial year. It shows the amount allocated to the Outer West Community Committee in 2014-15, details of any carry forward from 2013-14 and any existing commitments.

<b>2014/15 OW Revenue Budget</b>	
2014/15 OW Revenue Allocation	£ 139,380.00
2013/14 Carry Forward	£ 35,180.66
Youth Activities Fund for 2014/15	£ 46,435.00
Public Health	£ 7,000.00
<b>Total</b>	<b>£ 227,995.66</b>
Schemes approved from 2013-14 budget to be spent in 2014-15	£ 18,661.24
2014/15 Commitments	£ 179,861.30
<b>Remaining to Allocate</b>	<b>£29,473.12</b>

### 1.2 Revenue Project Statement

The table below provides a current revenue project statement. Most grants are paid retrospectively so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activities Fund 2014-15	WNW Area Support Team	All Wards	£ 27,635.25	£ 6,665
Small Grants & Skips	WNW Area Support Team	All Wards	£ 8,000.00	£ 4,425
Summer Bands	Leeds Int'l Concert Season	All Wards	£ 3,000.00	£ 3,000
Pudsey Christmas Lights	Leeds Lights / Events	Pudsey	£ 8,000.00	£ 1,855
Farsley Christmas Lights	Leeds Lights / Events	Calverley & Farsley	£ 5,000.00	£ -
Calverley Christmas Lights	Project 2000 / Leeds Lights	Calverley & Farsley	£ 1,000.00	£ -
Farsley Festival	Farsley Christmas Lights Org.	Calverley & Farsley	£ 2,500.00	£ 2,500
Pudsey in Bloom	Pudsey in Bloom	Pudsey	£ 3,500.00	£ -
Farsley in Bloom	Parks & Countryside	Calverley & Farsley	£ 2,500.00	£ -
Calverley in Bloom	Parks & Countryside	Calverley & Farsley	£ 2,500.00	£ -
Farnley in Bloom	Lancasterian School Room	Farnley & Wortley	£ 1,000.00	£ -
Site Based Gardener	Parks & Countryside	Pudsey / Farnley & Wortley	£ 12,004.00	£ 12,004
Nature Corridor - FOPH	Friends of Post Hill	Pudsey / Farnley & Wortley	£ 1,950.00	£ 975
Off Road Bikes	West Yorkshire Police	All Wards	£ 1,135.00	£ -
Target Hardening	CASAC	All Wards	£ 10,000.00	£ -
Burglary & Number Plate Theft	West Yorkshire Police	All Wards	£ 3,000.00	£ 3,000
CCTV maintenance & Monitoring	Leeds Watch	All Wards	£ 30,000.00	£ 12,351
Pudsey Wellbeing Centre	Love Pudsey	Pudsey	£ 7,900.00	£ -
Business Support Local - Phase 2	Ahead Partnership	All Wards	£ 10,000.00	£ 5,000
Cow Close Community Corner	Armley Juniors	Farnley & Wortley	£ 19,768.00	£ 14,826
Community Development Worker	TBC	TBC	£ 15,873.00	£ -
Commemorative brochures of the 1st World War	Project 2000	Pudsey / Farnley & Wortley	£ 5,000.00	£ 5,000
Money transfer from small pot for above project - OW/14/21/R	As above	Pudsey / Farnley & Wortley	-£ 753.95	£ -
The Real Boy, Domestic Violence Project	Pudsey Cluster	All Wards	£ 2,350.00	£ -
Leeds Gate G & T Project	Leeds Gate	Farnley & Wortley	£ 7,000.00	£ -
Target Hardening Refund	CASAC	All Wards	-£ 10,000.00	£ -

<b>Total</b>	<b>£ 179,861.30</b>	<b>£ 71,601</b>
<b>Budget for Year Available to Allocate</b>	<b>£ 209,334.42</b>	<b>£ 11,665.37</b> (minus YAF balance)
		<b>£17,808</b>

## Revenue Projects Live from Previous Years

1.3 Table 1.3 below provides a revenue project statement for grants funded in previous years that were carried forward to 2014/15.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activities Fund 2013-14	WNW Area Support Team	All Wards	£ 12,960.00	£ 12,839.77
Welfare Reform Projects	WNW Area Support Team	All Wards	£ 5,883.61	£ 2,193.24
Farsley Festival Lights	Leeds Lights / Events	Calverley & Farsley	£ 650.00	£ 650.00
Farsley Festival Lights	Leeds Lights / Events	Calverley & Farsley	-£ 325.00	-£ 325.00
Pudsey in Bloom	Pudsey in Bloom	Pudsey	£ 500.00	£ 500.00
Off Road Bikes	West Yorkshire Police	All Wards	£ 2,683.00	£ 2,683.00
Welfare Reform Projects Refund	WNW Area Support Team	All Wards	-£ 3,690.37	£ -

## 2 Capital

Table 2.1 shows capital projects funded in 2013/14 and Table 2.2 shows the capital allocations that are still live from previous years

### 2.1 Capital Projects funded in 2014/15

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
New Car Park Space	LCC Housing Leeds Pudsey Area Housing Office	Pudsey	£ 4,650.00	£ -
Refurbishment of Club House	Calverley St. Wilfrids C C	Calverley & Farsley	£ 3,500.00	£ -
Gamble Hill Green Space	LCC Housing Leeds & Gamble Hill TRA	Farnley & Wortley	£ -	£ -
Woodhall Road Flytipping Prevention Project	West & North West Leeds Locality Team	Calverley & Farsley / Pudsey	£ 350.00	£ -
Bike Restriction, West Royd Park	LCC Parks and Countryside Public Rights of Way	Calverley & Farsley	£ -	£ -
Lounge Refurbishment, Pudsey Bowling Club	Pudsey Bowling & Table Tennis Club	Pudsey	£ -	£ -
<b>Total</b>			<b>£ 8,500.00</b>	<b>£ -</b>
<b>Budget for Year</b>			<b>£ 26,471.12</b>	
<b>Available to Allocate</b>			<b>£ 17,971.12</b>	

### 2.2 Capital Projects Live from Previous Years

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Additional Grit Bins	LCC Highways 01874/WEO/OT0	All Wards	£ 2,526.00	£ -
Calverley Millennium Way	LCC Parks & Countryside 01874/WEO/OT5	Calverley & Farsley	£ 6,000.00	£ -
Armley Junior Security Shutters	Armley Juniors Project 4 Young People 01874/WEO/OT7	Farnley & Wortley	£ 4,643.25	£ -
Swinnow Community Centre Fencing	Swinnow community Centre 01874/WEO/OT4	Pudsey	£ 9,346.25	£ 9,436
Replacement of Ground Scoreboard	Pudsey Congs CC 01874/WEO/OT8	Pudsey	£ 5,000.00	£ 5,000
Cricket Practice F&M Equipment	Pudsey St. Lawrence CC 01874/WEO/OT6	Pudsey	£ 4,835.00	£ 3,900
NWRG changing room security provision	LCC Parks & Countryside	Farnley & Wortley	£ 3,000.00	£ -
Armley Junior Security Shutters contribution from Asset Management	Armley Juniors Project 4 Young People 01874/WEO/OT7	Farnley & Wortley	-£ 2,321.62	£ -



**OUTER WEST COMMUNITY COMMITTEE**  
2014-15 Wellbeing Statement

**3.0 Youth Activity Fund**

3.1 The table below lists those Youth Activity projects supported in 2014-15 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Breeze Friday Night Project	Pudsey Cluster	Pudsey	£ 9,139.00	£ -
Multi Sport Holiday Camp	LCC Sport & Active Lifestyles	All Ward	£ 1,726.25	£ 1,145.00
The Works - sunshine indoors	The Works Skatepark	All Ward	£ 2,380.00	£ 2,380.00
Mini Breeze Sessions	Outer West Cluster / Breeze	All Ward	£ 11,250.00	£ -
Summer Fundays	Farnley Cluster	Farnley & Wortley	£ 2,781.00	£ 2,781.00
Graffiti Workshop	Pudsey Cluster	Pudsey	£ 360.00	£ -
Cricket Coaching	Calverley St. Wilfrids Club	Calverley & Farsley	£ 359.00	£ 359.00
Graffiti Workshop	Pudsey Cluster	Pudsey	-£ 360.00	£ -
Wild West at Pudsey Park	Leeds City Council	All Ward	£ -	£ -
Breeze Friday Night Project	Pudsey cluster	Pudsey	£ -	£ -
Wild in the Woods	The Conservation Volunteers	All Ward	£ -	£ -
Multi Spots Activities	Sports & Active Lifestyle	Pudsey / Farnley & Wortley	£ -	£ -
BreezeGames Summer 2015	The Breeze Team	All Ward	£ -	£ -
Pudsey Global Gang	Leeds DEC	Pudsey	£ -	£ -
Easter Holiday - Sports Camp	Farnley Cluster	Farnley & Wortley	£ -	£ -

**Total** £ **27,635.25** £ **6,665**  
**Budget for Year** £ **45,443.00**  
**Available to Allocate** £ **17,807.75**

3.2 The table below provides a Youth Activity project statement for grants funded in previous years that were carried forward to 2014/15.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Creative Writing	Pudsey cluster	Pudsey	£ 380.00	£ 380.00
Easter Camp Rhinos	Pudsey cluster	Pudsey	£ 3,900.00	£ 3,900.00
Multi Sports Camp	Pudsey cluster	Pudsey	£ 1,180.00	£ 1,169.45
Holiday Youth Activities	Armley Juniors project 4 young	Farnley & Wortley	£ 4,000.00	£ 3,890.32
Minin Breeze - communty day	Farnley Cluster/Breeze	Farnley & Wortley	£ 3,500.00	£ 3,500.00

**OUTER WEST COMMUNITY COMMITTEE**

2014-15 Wellbeing Statement

**4 Small Grants**

At its April 2014 meeting the Outer West Community Committee agreed to create a £8,000 fund for small grants and skips. The table below details the small grants approved in 2013-14 and shows the balance available to spend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Pudsey Carnival	Pudsey Carnival committee	Pudsey	£ 1,000.00	£ 1,000.00
Bramley Buffaloes	Bramley Buffaloes Rugby League Community Club	Pudsey / Farnley & Wortley	£ 500.00	£ 500.00
Esprit	Leeds Esprit Gymnastics Club	All Wards	£ 300.00	£ 300.00
Bowling Shelters	Farsley Cricket & Bowling Club	Calverley & Farsley	£ 500.00	£ 500.00
Cricket Coaching	Calverley St. Wilfrid's Cricket Club	Calverley & Farsley	£ -	£ -
Prison! Count me out	Leeds Youth Service – Outer West	All Wards	£ 1,000.00	£ -
St James the Great Parish Hall	St James the Great Church, Woodhall	Calverley & Farsley	£ 500.00	£ 500.00
Leaflet Drop - to promote scheme activities	Neighbourhood Action in Farnley, New Farnley & Moor Top	Farnley & Wortley	£ 500.00	£ 500.00
Dog Show Event	WYP	All Wards	£ 250.00	£ 250.00
Farsley Business Forum	Farsley Business Forum Management	Calverley & Farsley	£ 500.00	£ 500.00
Commemorative brochures	Project 2000	Pudsey / Farnley & Wortley	£ 753.95	£ -
Grandparents group	Farnley Cluster	Farnley & Wortley	£ 500.00	£ -
Diversionsary Project	Outer West Tasking Group	Farnley & Wortley	£ 500.00	£ -
Vulnerable Childrens X-mas party	Barnardos Safer Families	All Wards	£ 160.00	£ -

**Total** £ **6,963.95** £ **4,050.00**  
**Budget** £ **8,000.00**  
**Available to Allocate** £ **661.05**

**5 Skips**

At its April 2014 meeting the Outer West Community Committee agreed to create a £8,000 fund for small grants and skips. The table below details the skips approved in 2013-14 and shows the balance available to spend.

Skips	Ward Benefiting	No Of Skips	Amount Approved	Paid
Crimbles allotments	Pudsey	1	£ 125.00	£ 125.00
15 Victoria Crescent	Pudsey	1	£ 125.00	£ 125.00
15 Victoria Crescent	Pudsey	1	£ 125.00	£ 125.00

**Total** £ **375.00** £ **375.00**  
**Budget** £ **8,000.00**  
**Available to Allocate** £ **661.05**

## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>Easter Holiday – Sports Camp</b>
<b>Amount applied for</b>	<b>£1,427</b>
<b>Lead Organisation</b>	<b>Farnley Cluster</b>
<b>Ward</b>	<b>Farnley</b>

### Pitch to young people

Farnley Cluster is hosting a sports camp at The Farnley Academy on the 14th, 15th and 16th April. The camp will include a variety of sports and have the chance to interact with other young people in the area. You will receive a free t-shirt, drink and lunch for taking part in the activity, and you will have the chance to experience life in a Secondary School meeting staff and students of Farnley Academy. If you are interested in attending the camp please contact your school or your parent/carer can ring: Steph – 07891270978.

### Full details of the project

The multi-sports camp will be held at The Farnley Academy in the 2nd week (14/04/15-16/04/15) of the Easter Holidays. The camp will offer the young people a chance to try a selection of sports in a new environment, some of the young people may not know others in the camp so it will be a chance for them to interact with others. The activities will be delivered in a fun, interact manner so all children feel involved and welcomed. There is a hope that this will build confidence and lead the young people onto other sports provision in the area. The camp will also incorporate the Change For Life initiative that has been on-going in the Cluster schools to support young people in making informed choices about healthy eating and physical exercise, this also supports the Cluster action of tackling childhood obesity. The camp would also support any young people with their transition into Secondary School, with a chance to spend time in a Secondary School environment and interacting with the teachers.

The activity will be promoted to the Cluster Schools, the Children's Centre will advertise to older siblings and the Cluster team who work directly with families, children and young people will discuss the opportunity of participating. The offer will be universally advertised to a high number of young people through local venues and as requested the camp will be advertised through the Breeze website.

### When will the project run?

14th, 15th and 16th April 2015

### How many young people can attend?

30

### Other organisations involved

N/A

### Financial Information

<b>How much funding is required?</b>	<b>£1,427.00</b>
<b>Do the group have any funding from somewhere else?</b>	<b>n/a</b>

Full Breakdown of Costs		
Item	Youth Activities Fund	Other
Staffing cost 3 member of staff @ £20p/h – 6hrsp/d x3 = 18hrs x £20 = £360 x 3 = £1,080	£1,080.00	
T-Shirt cost (including t-shirt and printing) Simply Promotional Ltd: £6.00 per t-shirt x 30 = £180	£180.00	
Refreshments Dinner for attendees and volunteers.	£100.00	
Advertisement: Leaflets and consent forms Duffield Printers: 740 leaflets	£67.00	
<b>Total</b>	<b>£1,427.00</b>	

<b>Details of volunteers</b>	5 volunteers @ £11.06p/h = £110.60 x 6hrs = £331.80 - £331.80 x 3days = £995.40

Area Support Team Comments

## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>Multi Sports/Activity Camp</b>
<b>Amount applied for</b>	<b>£3,440</b>
<b>Lead Organisation</b>	<b>Sport &amp; Active Lifestyles</b>
<b>Ward</b>	<b>Pudsey, Farnely &amp; Wortley</b>

### Pitch to young people

Calling all Young People aged between 8 - 12 Pudsey Leisure Centre are offering multi activity days for just £3 per day.

Activities will include Arts & Craft as well as sports such as Football, Cricket, Athletics, dodge ball & Swimming. Come along for a fun packed time.

### Full details of the project

The project aims to run 2 multi activity stay the day camps at Pudsey Leisure Centre for 8 – 12 year olds. Offering 30 places on these camps. The young people will take part in a range of sports & craft activities at the Leisure Centre. Sports will include Football, Cricket, Dodgeball, Athletics & Swimming. The camp times will be 10am – 3pm every day.

These camps will offer the young people the opportunity to attend their local Leisure Centre under fun circumstances. This will introduce the young people to a resource in their locality. The camps will be delivered by the Leisure Centre staff this will help to build relationships between the young people and the Leisure Centre. The camps will be offered and marketed to local children from Pudsey, Farnley & Wortley.

The camps will be promoted through leaflets in local schools and community groups and organisations. We will promote the camps on the sports pages of the Leeds City Council website. We will also promote the opportunities on the Breeze Culture Network

### When will the project run?

3 day camp will be held in the Easter holidays and a 5 day camp in the Summer holidays (Exact dates to be confirmed).

### How many young people can attend?

30 places on each camp.

### Other organisations involved

N/A

## Financial Information

<b>How much funding is required?</b>	£3,440
<b>Do the group have any funding from somewhere else?</b>	No

<b>Full Breakdown of Costs</b>		
<b>Item</b>	<b>Youth Activities Fund</b>	<b>Other</b>
Hall Hire            £57 x 40hrs	£2280	
Staff                3 x £8 per hrs. x 40hrs	£960	
Leaflets x 4000	£200	
<b>Total</b>	<b>£3,440</b>	

<b>Details of volunteers</b>	N/A
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<b>Area Support Team Comments</b>

## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>Wild in the Woods</b>
<b>Amount applied for</b>	<b>£768</b>
<b>Lead Organisation</b>	<b>The Conservation Volunteers</b>
<b>Ward</b>	<b>All</b>

### Pitch to young people

Fancy a great day out in the woods?? Would you enjoy playing games, making dens in the woods, cooking over an open fire and learning bush craft skills? If you would then come and join our fantastic bush craft adventure days at Skelton Grange. Environment Centre in South Leeds — you'll have loads of fun, learn how to do new things and meet new friends.

### Full details of the project

The project aims to run two Wild in Woods Activity days for 12 children at each event. The activities will take place outdoors in the woods and will include games and challenges, den building, bush craft skills such as knots and whittling, making hammocks and swings, whistles, drum sticks, giant catapults and cooking over an open fire. The activities are all about having fun in the woods learning how to make and do new things. Participants will also learn about having respect for each other and the natural environment, perseverance and working individually or as part of a team.

The sessions would run from 10.00 until 3.00 in the woods at Skelton Grange Environment Centre in Stourton. The sessions would go ahead in all weathers using tarpaulins for shelter in the woods and a building as a safety fall back. Sessions would be offered through schools in Outer West. Mini bus transport will be provided from a pick up point at a school in the locality.

A nominal fee of £3.00 for each child attending these events will be charged, to ensure that those who booked attend, as fully subsidised events sometimes get no-shows.

As well as advertising on the Breeze website the activities will be advertised through emails to local schools, through our contact with community groups/centres and through the clusters themselves. We will also promote the opportunities through our social media outlets, currently Facebook and Twitter. We will use the closed booking facility on Eventbrite to book children onto the sessions and get all the parental consent information we need. We will also use this system to collect the nominal £3.00 fee per child.

### When will the project run?

From: 14th April 2015 and 18th August 2015

### How many young people can attend?

12 each session.

### Other organisations involved

N/A

### Financial Information

<b>How much funding is required?</b>	<b>£768</b>
<b>Do the group have any funding</b>	<b>£72</b>

from somewhere else?	
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Full Breakdown of Costs		
Item	Youth Activities Fund	Other
Delivery of 4 day long Wild in the Woods sessions	£648.00	72.00
2 days of Minibus bookings from South Leeds Health for All	£120.00	0.00
<b>Total</b>	<b>£768.00</b>	

<b>Details of volunteers</b>	2 volunteers x 7 hours x 4 day sessions = 56 hours x £11.06= £619.36
<p>Volunteers will work alongside staff to plan and deliver the sessions. They will be involved in all aspects of the days – getting resources ready, leading and supervising some of the activities directly, supporting the children one to one where they need it, evaluation and tidying up at the end.</p> <p>At least 2 volunteers will be involved in each day – this equates to 14 hours each day, so 56 hours in total</p>	

Area Support Team Comments



## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>#BreezeGames Pre summer programme</b>
<b>Amount applied for</b>	<b>£10,500</b>
<b>Lead Organisation</b>	<b>The Breeze Team</b>
<b>Ward</b>	<b>All</b>

### Pitch to young people

#BreezeGames is a brand new member of the Breeze programme, come to our weekly sessions and find out how to have the best summer of fun you've ever had!!! Open to children, young people and families in the xxxx estate/area (as appropriate)

### Full details of the project

Breeze Games uses the Breeze Arts and Music van (BAM Van) as a literal vehicle to go into the heart of identified and hard to reach areas and deliver activities using the Van as a base.

Each session offers challenges where children and young people (and parents too) compete across a wide variety of team and individual games and fun activities. All of the games and sports are chosen so that children are able to quickly learn them and continue to play with low cost or no cost equipment and materials. This includes traditional street games such as British Bulldog and old favourites with a modern twist like (Fifa) street football; there are demonstrations of popular sporty games like rounder's and Kwik cricket; for the less sporty there are card games, board games, paper games, word games and cheap and cheerful craft activities that can also be replicated at home. And for the committed Techies there is the opportunity to get on board the Bam van and have a go on the PlayStation (although it will be part of a challenge so they have to do other activities too!)

If the project ran in the lead up to the summer holidays we could run 5 sessions per week over a 4 week period, a proforma programme could look like

Monday	Farnley
Tuesday	Wortley
Wednesday	Farsley
Thursday	Pudsey
Friday	Swinnow

Delivery time 6.00 – 8pm x 4 weeks (w/c 22/6, 29/6, 6/7, 13/7)

Total cost for a 4 week programme of 4 sessions per area = £2,550 per area

If 5 areas were funded the total cost would be £12,750,

All Breeze activities are promoted on the Breeze website, on social media eg Facebook and Twitter, through flyers into schools and promotion by email as we have email addresses from young people's Breeze card data, posters are circulated locally and each event has a huge Breeze banner placed in the vicinity of the event

We also distribute flyers to all libraries, sports centres and One stop shops, as well as distributing to Children's homes, youth offending services, the voluntary and statutory youth services and organisations.

<b>When will the project run?</b>
Summer 2015

<b>How many young people can attend?</b>
45 young people each session

<b>Other organisations involved</b>
N/A

### Financial Information

<b>How much funding is required?</b>	£10,500
<b>Do the group have any funding from somewhere else?</b>	£2,250 in kind

<b>Full Breakdown of Costs</b>		
<b>Item</b>	<b>Youth Activities Fund</b>	<b>Other</b>
Project Management, Admin, liaison with partners		£450.00
Staffing costs:		
Youth support, sports coach, coordinator-		£210.00
Breeze Arts Van & driver/security		- £160.00
Fuel		- £30.00
Games packs per session		- £50.00
Total session Cost		£450.00
Total session cost £450.00 x 4 sessions =	£1800.00	
Base kit for each programme	£300.00	
Total cost per ward	£2,100.00	£450.00
<b>Total</b>	<b>£2,100 x5 = £10,500</b>	<b>£450x5 = 2,250</b>

<b>Details of volunteers</b>	1 x2hrs x 4 sessions = 8hrs@11.06 = £88.48
We would allocate volunteers across the Breeze events depending on the nature of their experience and areas they wish to develop. We also work closely with partners attending the events who also bring volunteers to assist in the delivery of their activities	

<b>Area Support Team Comments</b>

## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>Pudsey Global Gang</b>
<b>Amount applied for</b>	<b>£1,560</b>
<b>Lead Organisation</b>	<b>Leeds DEC</b>
<b>Ward</b>	<b>Pudsey</b>

### Pitch to young people

Do you know you have rights? Do you know what they are? Does every child have rights? Pudsey Global Gang provides a fun and safe space for you to get creative and explore children's rights locally and around the world.

Activities include

- baking with Fairtrade ingredients
- creating and 'selling' footballs as part of a role play game
- creating superhero puppets and dramas about children's rights and responsibilities in Leeds and around the world
- playing games such as pass the parcel about 'Agents of Change' such as Nelson Mandela and Malala Yousafzai who have changed the world for the better
- upcycling items that would normally be thrown away to create something beautiful and useful (make a really funky wallet out of a juice carton to wow your friends!)

Look forward to welcoming you there! Places are limited so book early.

### Full details of the project

'Pudsey Global Gang' has been designed especially for the children of Pudsey, with people who understand the needs and experiences of the children. It brings creativity and innovation to local children to help them make local and global connections to their own lives. It is unique in that it will not only provide stimulating and fun activities, but also uses the United Nations Convention of the Rights of the Child to strengthen Leeds as a Child Friendly city and help the children understand every child's right to be treated fairly.

Leeds Development Education Centre is a charity that works with young people in Leeds, raising awareness of a range of issues including inter-cultural understanding, children's rights, sustainable development, and anti-racism using inter-active youth-centred activities. We aim to provide fun and stimulating ways for young people to explore issues that are important for them and make sense of growing up, and living happy lives, in our complex, and sometimes contradictory, world.

Leeds DEC have over 30 years' worth of experience in enabling children to learn about children's rights and global themes in fun, engaging and thought provoking ways. Children attending 'Pudsey Global Gang' will have expert input from Leeds DEC's staff and artist in residence and Southroyd Primary staff to explore issues such as Children's Rights, equality, diversity and fairness using games, crafts, puppetry, photography, drama and cooking.

Children will make posters to promote Pudsey Global Gang around the school and community. We will also send letters home to parents, upload details onto the school website and on the Breeze site.

### When will the project run?

Programme 1 from May 2015 - June 2015

Programme 2 from February 2016 – March 2016.

**How many young people can attend?**

60 children will have the opportunity to meet every week after school hours at Southroyd Primary School (as part of 1 programme delivered in 2015 and another in 2016) to help them make sense of their place in the world and to build a better and fairer world for everyone. 'Pudsey Global Gang' will run for two half term slots for a total of 10 sessions.

**Other organisations involved****Financial Information**

<b>How much funding is required?</b>	£1560
<b>Do the group have any funding from somewhere else?</b>	£888.55

<b>Full Breakdown of Costs</b>		
<b>Item</b>	<b>Youth Activities Fund</b>	<b>Other</b>
Co-ordinator time to prepare, set up, deliver and clear up (2.5 hours @ £20 per hour) x 10 sessions	£500.00	
Juice and snack (Fairtrade where possible) £10 per session x 10 sessions Example: See attached Sainsburys quote for £10.80 for fruit and juice for x30 children	£100.00	
Materials £2 per child x 60 children per session x8 sessions. Please note some weeks will cost more than £2 per child and some will be less. £2 is an average. Example: See attached quote for Superhero puppets Total £28.00	£960.00	
Staff time x1 to support sessions 47.5 hours in total		£525.35
Room hire valued at £30 per session x10 sessions		£300 funded by school
Travel to and from Pudsey from Leeds DEC office (15.8 miles x 0.40p/mile x10)		£63.20 funded by Leeds DEC
<b>Total</b>	<b>£1,560.00</b>	

<b>Details of volunteers</b>	The teacher will volunteer for 1hr 30 mins (4.5 hours) x10 sessions = 45 hours (plus 2.5 hours 'set up time'.) Total=47.5 hours x £11.06 = £ 525.35
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**Area Support Team Comments**

## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>Wild West at Pudsey Park</b>
<b>Amount applied for</b>	<b>£4,000</b>
<b>Lead Organisation</b>	<b>Leeds City council</b>
<b>Ward</b>	<b>All</b>

### Pitch to young people

Join the Zoo Education Officer at Pudsey Park for wildlife themed fun and games – every week during the school holidays. Work as a keeper at the West Leeds Country Park visitor centre and get to meet some of the beasties we have living here up close and personal; meet some of the nocturnal wildlife on a bat walk or moth trapping evening; or meet some of our feathered friends on a bird watching session; and give a bird a home on our nest box making day; create an artistic masterpiece out of mud, leaves and anything else you find in the woods; and discover what beasties lurk in the undergrowth.

All events are FREE with your Breeze Card and suitable for 8-12 year olds. All children are to be supervised by a parent or guardian.

### Full details of the project

The project aims to engage with and involve children, families and young people in learning about their local parks, wildlife and green spaces, in a fun and very hands-on way.

The organisation would run a series of midweek family friendly events in the school holidays throughout the 2015/16 financial year. These events will be suitable for children aged 8-12 years and their parents/guardians. The organisation would also deliver an afternoon event for each week of the school holidays (Easter, Spring bank, summer holidays, October half-term, and February half-term), as well as occasional evenings for events, such as bat walks and moth trapping (all of which have been requested by children participating in the 2014/15 Go Wild! YAF project).

Events may include: keeper for the day; bat walks; moth trapping; small mammal trapping; bug hunting; bird spotting; trees, leaves and all things green; environmental art; and making animal homes, such as nest boxes, bat boxes and mini-beast hotels.

The equipment purchased for the delivery of the Outer West YAF, 'Wild West' project, will continue to be used by the Zoo Education Officer in future years to promote the zoo collection at the West Leeds Country Park (WLCP) Visitor Centre in Pudsey Park and wildlife in the WLCP, through an ongoing programme of public events for families, activities for children's clubs (such as scouts) and for the delivery of primary school visits to Pudsey Park and WLCP Visitor centre.

In previous Youth Activity Fund projects we have found it essential to use a booking system to prevent too many people attending the events. However, we usually expect some drop out after booking, so we do take extra bookings to ensure that we hit our target number of beneficiaries. The booking system basically involves phoning or emailing the Zoo Education Officer, who keeps a record of names and numbers.

All events and activities will be promoted via the Breeze Culture Network, and via the Leeds Parks Twitter and Facebook pages. Events will also be promoted in the Out and About leaflet (Leeds City Council's Parks and Countryside events leaflet, which has a distribution of 10,000 copies twice per year, indicating that these events are aimed at families in the wards of Pudsey, Calverley & Farsley, and Farnley & Wortley. Posters will also be sent to all primary schools in the Outer West Area and will be displayed at the West Leeds Country Park visitor centre, Pudsey Park and other local parks.

**When will the project run?**

FROM: April 2015 TO: March 2016

**How many young people can attend?**

The organisation hopes to attract up to 20 people to each of these events (a minimum of 10 of whom will be children).

12 events x 20 people (~10 children) = 240 people (~120 children)

**Other organisations involved****Financial Information****How much funding is required?**

£4,000

**Do the group have any funding from somewhere else?**

No

**Full Breakdown of Costs**

Item	Youth Activities Fund	Other
Staff time (including preparation, site visits, travel and delivery)	£2,400	
Equipment/Materials (including bat detectors, kids binoculars, sweeping nets, timber and craft materials)	£1,420	
Field Studies Council wildlife identification guides	£180	
<b>Total</b>	<b>£4,000</b>	

**Details of volunteers**

50hrs @11.06ph = £553

**Area Support Team Comments**

## Outer West Community Committee - Youth Activities Fund

### Project Summary

<b>Project Name</b>	<b>Breeze Friday Night Project at Pudsey Leisure Centre</b>
<b>Amount applied for</b>	<b>£9,845</b>
<b>Lead Organisation</b>	<b>LCC's Breeze Team in partnership with West Yorkshire Police (WYP) and LCC's Sport and Recreation (Pudsey Leisure Centre) and Youth Service (YS).</b>
<b>Ward</b>	<b>Pudsey</b>

### Pitch to young people

Breeze Friday Night Project at Pudsey Leisure Centre is the place to come with friends and try new things. If you want to be active you can join in with the multi-sports programme in the sports hall or you can listen to music, play on the games console, sing-along with the karaoke, play table tennis, get creative with arts and crafts, indulge in some beauty therapy or simply just chill with your mates. If this sounds like something you would enjoy, then come along we are always happy to see new faces.

With both Junior (8 -13) and Senior (12 -19) sessions, Breeze Friday Night Project at Pudsey offers young people in the community a safe place to spend their Friday nights. All this for £1.00 with your Breeze card, 1.5 hours doing what you want to do, that could be sports, games, arts or just sit and chat with your mates.

### Full details of the project

The project aims to encourage young people to engage in activities encouraging an active lifestyle and a safe place to socialise. The organisation has access to a range of facilities including the sports hall, community room, activity room. Seniors participants can have access to the gym where required, staffed by a qualified fitness instructor who is able to advise on healthy lifestyles and sets individual fitness programmes. The Breeze Friday Night Project at Pudsey is runs at a time when antisocial behaviour in the area is reported as at its highest and aims to provide young people with an alternative place to go where they can engage in positive activities. There will be skilled workers (youth workers, sports coaches and artist practitioners) on site providing positive role models to young people.

The project is branded under Leeds City Council's corporate branding for young people the Breeze Youth Promise. This brand has been developed in consultation with the Leeds Youth Council and ROAR as the official brand for young people in Leeds. Young people sign up to Breeze card to join the project and therefore receive regular mail outs and other communication about events and activities for young people. We will work with extended services to get the publicity out through schools and the Breeze database will enable us to send email / text messages to young people in the local area. We also have a Facebook page which is linked to the Breeze website. Where possible we will visit schools and the cluster partners also help to distribute publicity through schools.

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### When will the project run?

The project will run for 39 weeks from 17th April 2015 to 25th March 2016.

**How many young people can attend?**

Average weekly attendance 50 young people.

**Other organisations involved**

6 partners involved (Sports and Recreation, West Yorkshire Police, Community Safety, Breeze Team, Youth Service and Pudsey Cluster Extended Services).

**Financial Information**

<b>How much funding is required?</b>	£9,845
<b>Do the group have any funding from somewhere else?</b>	£2255 – Sports and recreation £12,838 – Breeze Team £4095 – Youth Service £2925 – Pudsey Cluster TBC

<b>Full Breakdown of Costs</b>		
<b>Item</b>	<b>Youth Activities Fund</b>	<b>Other</b>
Hire of facilities	£5,750	
Chill out area		£2,255
Staff – 3 x sports coaches x 3.5hrs	£4,095	
Staff – (1x coordinator 5hrs) – (1x youth support x2.5hrs) – (1x youth support x3.5 hrs.)		£5,265 Breeze
Artist Practitioner		£2,925 Pudsey Cluster TBC
Materials		£500 Breeze
Equipment		£500 Breeze
Youth workers		£4095 Youth Service
Breeze Project Officer		£6573 Breeze
<b>Total</b>	<b>£9,845</b>	<b>£22,113</b>

**Details of volunteers**

2 volunteers x 2 hours per week x 39 weeks = 156 hrs. x £11.06 = £1725.36

The organisers recruit volunteers through the Breeze volunteer process for juniors and seniors and offer opportunities for the senior members to volunteer in the junior sessions and work with Community Sports Officers to open up further opportunities and training for volunteers and can also offer opportunities to volunteers through Breeze On Tour.

**Area Support Team Comments**



## Outer West Community Committee Wellbeing Fund

### Project Summary

<b>Project Name</b>	<b>Westroyd Park Bike Restrictor to tackle ASB Motor Bikes in Farsley and provision of two litter bin</b>
<b>Amount applied for</b>	<b>£2,700 (Capital)</b>
<b>Lead Organisation</b>	<b>LCC Parks and Countryside Public Rights of Way</b>
<b>Ward/Neighbourhood</b>	<b>Farsley</b>

<b>Business Plan Objective</b>	<ul style="list-style-type: none"> <li>• Reduce crime and anti-social behaviour</li> <li>• Improve the local environment and our parks and open spaces</li> </ul>
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### Project Summary

The funding is requested for the installation of a bike restrictor at the Sunfield Place end of the ginnel leading to Westroyd Park in Farsley, to prevent motorbikes going up and down the ginnel and causing nuisance to pedestrians and local residents.

Both Parks & Countryside's and WYP have done joint operations into the issue and the park is patrolled on a regular basis but the instalment of bike restrictions would help lessen the attraction of the area, it would also assist WYP in trying to apprehend the offenders. The bike restrictor would also act as a calming measure

Whilst it is impossible to stop all nuisance bikes from accessing the park due to the numerous entry points, but by placing a bike restrictor on the Sunfield Place section of the ginnel would stop the bikes racing through the ginnel and make it safer for the local residents who responsibly use the footpath. It is imperative that the bike restrictors are implemented to assist with the multi - agency approach to tackling this issue.

A frame barriers are purpose build to allow wheelchair and mobility scooters access.

Funding is also requested for 2 additional litter bins to be located near the picnic area where there has been continued littering

### Targets for the project and how success will be measured

Reduction in calls for service from the local community.

### How the project will be promoted and/or participation encouraged

### Exit strategy/How the project will continue after the funding

N/A

### Other organisations involved

Parks and Countryside, Community Safety LCC Rights Of Way and WYP

**Financial Information**

<b>Capital funding requested</b>	£2,700
<b>Total cost of project</b>	£2,700
<b>Match funding/Other funding sources</b>	Nil

<b>Full Breakdown of Costs</b>			
<b>Item</b>	<b>Wellbeing</b>	<b>Other (with funding body)</b>	<b>Date of Decision</b>
1 bike restrictor which is DDA compliant	£1,700.00		
2 litter bin	£1000.00		
<b>Total</b>	<b>£2,700.00</b>		

<b>Details of volunteers</b>	N/A
<b>Volunteer Hours</b>	N/A

<b>Details of funding from previous years</b>

<b>Area Support Team Comments</b>

## Outer West Community Committee Wellbeing Fund

### Project Summary

<b>Project Name</b>	<b>Pudsey Bowling Club - lounge refurbishment</b>
<b>Amount applied for</b>	<b>£5,721.00 (Capital)</b>
<b>Lead Organisation</b>	<b>Pudsey Bowling and Table Tennis Club</b>
<b>Ward/Neighbourhood</b>	<b>Pudsey North, Pudsey South, including Farsley and Calverley</b>

<b>Business Plan Objective</b>	<ul style="list-style-type: none"> <li>• Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities</li> <li>• Make better use of our community buildings</li> </ul>
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### Project Summary

The aim of the project is to provide a more accessible, pleasant and welcoming environment and also make better use of the space available, which currently restricts the number of people able to use the lounge area. The improvements will allow the club to further promote the club with a view to increasing participation in crown green bowling and table tennis, but also to provide a safe and welcoming environment for use by members, local residents and community groups.

The total number of members is 500 including 150 bowling club members. The club holds one open day per year and an eight week long bowling competition held every Saturday of the week attended by bowlers from all over Leeds.

The funding will be used to refurbish and improve the existing lounge area at the club to create a more accessible, welcoming and pleasant environment for club members, visitors and local community groups. The beneficiaries of the improved facilities will be all users of the club. The club welcomes visiting teams of junior, senior and veteran bowling and table tennis clubs, plus local community groups including Neighbourhood Watch and Brownies.

The project and the activities will be promoted through continuing to work in partnership with local community groups, with the improved facilities being advertised by word of mouth to other groups. Upon completion of the project, we intend to repeat a 'leaflet drop', previously carried out in 2010, to increase awareness of the facilities and hopefully increase participation in both bowling and table tennis. Promotion will also be carried out via the internet, social media and local press.

### Targets for the project and how success will be measured

- To re-design the lounge area and lobby, allowing better use of the existing space,
- Replace current carpet in snooker lounge.
- Reupholster current seating in the lounge and replace curtains.
- Replace curtains in lounge.

Increased participation, membership and use of premises by local residents and community groups.

### How the project will be promoted and/or participation encouraged

The club will continue to work in partnership with local community groups, with the improved facilities being advertised by word of mouth to other groups. Upon completion of the project the club intends to repeat a 'leaflet drop', previously carried out in 2010, to increase awareness of the facilities and hopefully increase participation in both bowling and table tennis. Advertisement to increase awareness, via the internet, social media and local press.

### Exit strategy/How the project will continue after the funding

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<b>Other organisations involved</b>
n/a

### Financial Information

<b>Capital funding requested</b>	£5,721
<b>Total cost of project</b>	£8,221
<b>Match funding/Other funding sources</b>	£2,500

<b>Full Breakdown of Costs</b>			
<b>Item</b>	<b>Wellbeing</b>	<b>Other (with funding body)</b>	<b>Date of Decision</b>
Replacement of internal partitions	£513.00		
Replacement and redesign of internal door	£668.00		
Reupholster of current bench seating in lounge	£2,370.00		
Replacement of carpet in snooker lounge	£910.00	£2,500 (already raised from club funds and member support. This money has been spent on lounge carpet plus redecoration)	
Replacement of curtains in lounge	£1,260		
<b>Total</b>	<b>£5721.00</b>		

<b>Details of volunteers</b>	n/a
<b>Volunteer Hours</b>	n/a

<b>Details of funding from previous years</b>

<b>Area Support Team Comments</b>



**Report of:** The West North West Area Leader

**Report to:** Outer West Community Committee (Calverley & Farsley, Pudsey, Farnley & Wortley wards)

**Report author:** Gill Hunter - Area community safety co-ordinator (07891 271074), Inspector Dan Wood, West Yorkshire Police.

**Date:** 28<sup>th</sup> January 2015

**Title: Outer West Community Safety Partnership Annual Report**

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## **Purpose of report**

1. To provide members of the Community Committee with an overview of the performance of the Outer West Community Safety partnership. The report focuses upon the period 1<sup>st</sup> January 2014 to 31<sup>st</sup> December 2014.
2. To update members on the development of partnership ward tasking arrangements and the progress of the West Yorkshire Police Programme of Change.
3. To report on the performance of the Outer West Community Safety partnership including crime statistics, public confidence and user satisfaction.

## **Main issues**

### **Performance Framework**

4. The Outer West Partnership Ward Areas sits within the North West Locality Community Safety Partnership and will continue to develop activity and management performance against the strategic outcomes of the city as defined by the Safer and Stronger Communities Board Partnership plan 2011-2015, which will focus on delivering the following strategic priorities:
  - Reducing levels of crime and its impact across Leeds
  - Effectively tackle and reduce anti-social behaviour in our communities

## **Safer Leeds have agreed the following 6 priorities during 2014/15**

- Domestic Violence and Abuse
- Anti-social & Nuisance Behaviour
- Child Sexual Exploitation and Trafficking
- Burglary Dwelling and Acquisitive Crime
- Offender Management
- New & Expanding drug markets

## **West Yorkshire Police Programme of Change and New Agreed Tasking arrangements**

5. A number of partners (50+) came together on 26<sup>th</sup> March 2014 to discuss the Police Programme of Change (from three police divisions to one district) and closer partnership working including co-location / tasking arrangements. The North West area workshop was organised by Safer Leeds and West Yorkshire Police and brought together a number of partners including elected members, Housing Leeds, Youth Offending Service, Leeds ASB Team, West Yorkshire Fire, Environment Locality Team and the Area Support Team amongst others.
6. From the meeting and subsequent discussions, there are now four partnership working areas in the West North West area of Leeds and eight neighbourhood management tasking meetings in total.
7. The tasking meetings in the Outer West area have been arranged to be more responsive to local need and are held at Pudsey Police Station. The tasking meetings occur every six weeks (with progress checks conducted midway between 'full' meetings) and are chaired by West Yorkshire Police Sergeants or Police Constable ward managers and a co-chair from a partner agency. The main focus of the meetings is to work with local communities to problem-solve issues of concern by bringing partner agencies together to reduce crime and disorder and avoid duplication. Currently the tasking teams are configured as follows.

## **Outer West Tasking Teams**

- Calverley & Farsley and Pudsey ward
- Farnley & Wortley ward

A review is ongoing to assess how the new Partnership Working Area reports and tasking arrangements are operating across the city. Feedback to date has been very positive about the new tasking arrangements for Outer West.

## **Performance Highlights**

### **Total Crime**

8. During the annual year of 2014, total recorded crime across the Outer West wards decreased by 255, compared to the annual year of 2013.

### **Ward Breakdown**

9. Calverley & Farsley ward had the biggest reduction in total crime with 157 fewer offences than the previous year. It has experienced:

- A reduction of 28 burglary other offences
- An increase of 33 criminal damage offences
- A reduction of 37 drug offences
- A reduction of 7 robbery offences
- A reduction of 48 theft from vehicles offences
- An increase of 3 theft of motor vehicle offences
- An increase of 16 violent crime offences

10. Pudsey ward had the second biggest reduction in total crime with 82 fewer offences than the previous year. It has experienced:

- A reduction of 12 burglary other offences
- An increase of 3 criminal damage offences
- A reduction of 2 drug offences
- A reduction of 2 robbery offences
- A reduction of 43 theft from vehicles offences
- An increase of 5 theft of motor vehicle offences
- An increase of 12 violent crime offences

11. Farnley & Wortley ward had a reduction in total crime of 16 offences over the previous year. It has experienced:

- An increase of 5 burglary other offences
- A reduction of 38 criminal damage offences
- An increase of 5 drug offences
- A reduction of 8 robbery offences
- An increase of 26 theft from vehicles offences
- An increase of 7 theft of motor vehicle offences
- A reduction of 7 violent crime offences

## **Burglary Dwelling**

12. Burglary Dwelling remains a key priority in relation to the allocation of human and financial resources. Tackling burglary dwelling remains the key priority across the whole of Leeds and in Outer West there is one ward of strategic concern - Farnley & Wortley. We are working closely with Safer Leeds Strategic Burglary Group and partner agencies to maximise opportunities for closer working, sharing good practice and continuing to deliver initiatives at a local neighbourhood level through the development of a Farnley & Wortley burglary and vehicle crime action plan.

13. In the crime recording year of April 2014 – April 2015 to date (week 40), 3496 burglary dwelling offences have been recorded across Leeds – 70 fewer than at same point the previous year; a 2% reduction.

## **Ward Breakdown**

14. During the annual year of 2014, burglary dwelling offences across Outer West reduced by 87.

15. Calverley & Farsley ward experienced 25 fewer burglary dwellings than the previous year. Of note, burglary dwelling offences in this ward have reduced year-on-year for the past four years and have effectively halved over this four year period.

16. Pudsey ward experienced 44 fewer burglary dwellings than the previous year.

17. Farnley & Wortley experienced 18 fewer burglary dwellings than the previous year.

### Leeds Anti-Social Behaviour Team Performance

18. The tables below outline the number of enquiries received and new cases opened across all three wards comparing 2013/14 with 2014/15.

<b>LASBT Cases 2013/14</b>	Active	Closed	Grand Total
Calverley and Farsley	0	27	27
Pudsey	3	48	51
Farnley and Wortley	2	107	109

<b>LASBT Cases 2014/15</b>	Active	Closed	Grand Total
Calverley and Farsley	9	11	20
Pudsey	11	30	41
Farnley and Wortley	16	63	79

19. During 2013/14, residents that used the service were asked how satisfied they were with the service they received. The results below show that all of those who responded were either 'satisfied' or 'very satisfied':

Overall satisfaction with service provided (closed case surveys 2013/14)	Calverley & Farsley	Pudsey	Farnley & Wortley
Very Satisfied	2	16	29
Satisfied	1	1	5
Neither Satisfied Nor Dissatisfied			
Dissatisfied			
Very Dissatisfied			
<b>Grand Total</b>	3	17	34

20. Examples of partnership action to tackle anti-social behaviour

#### **Calverley & Farsley ward**

During the summer there were a number of complaints about youth anti-social behaviour (ASB) and nuisance motor bikes in and around Westroyd Park, Farsley. Staff from both Parks & Countryside and WYP did joint operations and patrolled the park on a regular basis to combat the issues.

A partnership action day also took place in July which included gathering names of young people causing problems and issuing them with ASB warning letters. Numerous motorcycles were also seized along with alcohol from youths in the park. The partnership has also looked at engagement with youth services to divert young people away from causing issues at this location. Further actions being progressed are a bike restrictor to stop motorcycles utilising the main thoroughfare ginnel onto the Sunfields and a readiness to use the new ASB dispersal powers should problems re-emerge in the warmer months of the new year. Feedback to date is that the ASB issues have reduced, calls for service to the police have reduced and residents are happy with the progress



made.

### **Pudsey Ward**

In relation to youth ASB at Swinnow Lane, LASBT has issued eight ASBO Warnings, three Acceptable behaviour Contracts and obtained four interim ASBOs to deal with youth problems. A Problem Oriented Policing Initiative was set up with the police patrolling Swinnow Lane on a regular basis to disrupt and move on large groups of youths who were hanging around. Whilst this has not solved the ASB completely it has significantly reduced it.

Action is still ongoing with three youths remaining on interim ASBOs until 23<sup>rd</sup> January 2015 when there is a further court hearing. The Police are also applying for a Criminal Behaviour Order on one member of the group who has been involved in the anti-social behaviour.

Support referrals have been made to agencies such as Signpost who have been doing work within families to try and engage the youths and improve their behaviour.

LASBT has an ongoing case at Pudsey bus station working with the Police, Metro and local retailers along with Leeds Watch to tackle ASB in Pudsey centre at the bus station and park. LASBT has issued a number of ABCs / ASBO warnings and 48 hours dispersals have been issued by the Police exercising the new ASB legislation. There has also been a joint LASBT / Police Trojan bus operation to tackle ASB in this area.

### **Farnley & Wortley Ward**

A major focus has been issues relating drugs, noise, damage and harassment from tenants within private properties on Blackpool Terrace in Farnley. With Police / LASBT engagement, three tenants were issued with eviction notices by their landlords. LASBT issued a noise abatement notice and Police issued a Closure Notice following intelligence being received about a planned party prior to them being evicted. LASBT submitted an injunction application in an attempt to keep a visitor to one of the problem properties away.

The family who were suffering the ASB from these tenants was moved to a new home as part of a direct let offer after LASBT linked in with Housing. LASBT also arranged for the out of hours team to visit the area whenever possible as the sight of the van would often cause those involved in the ASB to disperse.

## **Priorities and Challenges for 2015**

21. Vehicle crime (theft of and theft from) is a concern within Farnley & Wortley ward as both have increased this annual year, as has burglary other slightly. Whilst reductions in burglary dwelling have been good in this ward (-18), it appears offenders may have diversified into other crime types. Outer West is committed to its programme of Integrated Offender Management with 'amber' and 'red' nominals to divert them from criminal behaviour.

A general, ongoing challenge within the context of ongoing budgetary pressures being experienced is the need to still address lower-level community concerns such as parking or speeding whilst still delivering against more strategic concerns such as serious acquisitive crime. A planned influx of newly-recruited special constables may prove crucial to us being able to balance these demands.

Criminal damage within Calverley & Farsley and Pudsey wards is also a concern as it increased in both these wards this year. A significant volume of offences are attributable to the practice of marbles, ball bearings or bolts being thrown or fired at windows via high-velocity catapult. Engagement has taken place with local secondary schools to give guidance out on this very dangerous activity and it has also yielded new lines of enquiry the police are following up.

Of note, the Outer West NPT Facebook site has grown massively this year (now 3376 likes) and has proved a very effective way to engage with local communities, provide crime prevention advice, detect crime and increase community confidence. Public confidence in Outer West currently stands at 58.6%; this is 1.8% higher than the Leeds District average.

## **Corporate Consideration - Consultation and Engagement**

22. The North West Locality Community Safety partnership works in partnership with the voluntary and community sector and when necessary carries out statutory consultation as appropriate.

## **Equality and Diversity / Cohesion and Integration**

23. Consideration is given to the equality impact of delivering the Safer Leeds Strategy across the North West Locality Community Safety Partnership . Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

## **Council Policies and City Priorities**

24. The North West Locality Community Safety Partnership delivers directly against The Safer and Stronger Communities Board Partnership plan 2011-2015.

## **Resource and Value for Money**

25. The work undertaken by the Outer West Locality Safety Partnership is underpinned by maximisation of resources through effective partnership work.

## **Conclusion**

26. Overall, a successful year for Outer West with performance improvements in public perceptions of dealing with anti-social behaviour. Safer Leeds Partnership will continue to prioritise burglary dwelling during 2014/15 to ensure reductions are sustained and further improvements are made.
27. In terms of current position, in the crime recording year of April 2014 – April 2015 to date (week 40), there have been 242 fewer offences in Outer West. Of these, there have been 92 fewer burglary dwelling offences.

## **Recommendations**

28. Members are asked to continue supporting the locality Community Safety Partnership in relation to the Safer Leeds priorities including tackling Burglary Dwelling during 2015 through partnership work in Outer West at neighbourhood level.



**Report of:** Report of the Chief Officer Parks and Countryside

**Report to:** The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

**Report author:** Mike Kinnaird 3957459

**Date:** 28<sup>th</sup> January 2015

**For decision**

## **Parks and Countryside Area Delegation Information for West Outer**

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### **Purpose of report**

1. The attached report illustrates information relating to the West Outer area in support of proposals to delegate the development and horticultural maintenance of community parks, cemeteries, recreation grounds, urban woodland, natural areas and local green space to Community Committees.

### **Recommendations**

- Members are requested to provide feedback on the proposed information provided by January 30<sup>th</sup> and agree the methodology.
- To note that subject to Executive Board approval it is anticipated that these arrangements will commence in April 2015 using the current priorities as a baseline.

## **Main issues**

2. The Parks and Countryside service provide annual reports to Community Committees highlighting issues relating to the community green space function, focussed around community parks. In future it is proposed that the following is further delegated to Community Committees and reviewed annually:
  - To include the horticultural maintenance of community parks, cemeteries, recreation grounds, urban woodland, natural areas and local green space as part of the area delegation
  - To delegate investment decisions on these sites to help achieve and sustain Leeds Quality Park standard
  - To delegate resource priorities for these sites using the parks asset register to determine resource requirements and the impact of any proposed changes

## **Corporate considerations**

### **a. Consultation and Engagement**

1. Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

### **b. Equality and Diversity / Cohesion and Integration**

2. This report does not have any identified impact on equality and diversity arrangements.

### **c. Council policies and City Priorities**

3. The contents of this report set out how the Executive Board requirements can be met by taking a proactive approach to involve and engage Community Committees in matters relating to community parks.
4. The information within the report contributes significantly to the sustainable economy and culture city priority plan.

### **d. Resources and value for money**

5. As part of the wider impact on local government and the Council in particular, the Parks and Countryside service has seen a £2 million budget reduction from 2011/12 to 2012/13 and a further reduction of £0.6 million in 2013/14, with a likelihood of a minimum further 16% reduction in the next few years. In meeting these challenging budget targets the service has already undertaken a number of steps, including reducing the number of managers and back office staff as well as price increases – including removing subsidy for bereavement services and allotment provision. As previously mentioned, outdoor bowls has also been recently reviewed working with representatives from the relevant associations resulting in revised arrangements in 2014.

6. The service has also sought to be enterprising and innovative including working in partnership to develop a conservatory at Golden Acre café, Tropical World refurbishment, sponsorship, nursery trading and increasing the level of volunteers. Agreement has been reached in principle with the Trade Unions to adopt seasonal working hours from January 2014 resulting in a saving of £140k by reducing the number of seasonal staff recruited each year whilst retaining permanent gardening staff and enabling the introduction of 6 further horticultural apprentices.
7. The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

**e. Legal Implications, Access to Information and Call In**

8. This report is not subject to call in. This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

**f. Risk Management**

9. There are no significant risk management issues contained within the report, its conclusions and recommendations.

**Conclusion**

10. In summary it is proposed that the horticultural maintenance of cemeteries, recreation grounds, natural areas and local green space is included as part of the area delegation, in addition to community parks. Investment decisions on community parks, recreation grounds, natural areas and local green space to help achieve and sustain Leeds Quality Park standard will be delegated to Community Committees. Furthermore, resource priorities for each Community Committee will be delegated using the parks asset register to determine resource requirements and the impact of any proposed changes. The environment subgroup would discuss priorities with Parks and Countryside officers in order to determine recommendations for decision by each Community Committee. Priorities would be determined from April of each year and reviewed once in order to plan any changes for the following year.

**Recommendations**

- Members are requested to provide feedback on the proposed information provided by January 30th and agree the methodology.
- To note that subject to Executive Board approval it is anticipated that these arrangements will commence in April 2015 using the current priorities as a baseline.

**Background information**

- None

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**Date: 18<sup>th</sup> December 2014**

**Subject: Parks and Countryside Area Delegation Information for West Outer**

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## **1 Purpose**

1.1 This document illustrates information relating to the West Outer area in support of proposals to delegate the development and horticultural maintenance of community parks, cemeteries, recreation grounds, urban woodland, natural areas and local green space to Community Committees. It is proposed that this information will be used as the basis of discussion at environment sub-groups in order to recommend decisions on future priorities.

## **2 Background**

2.1 The Parks and Countryside service provide annual reports to Community Committees highlighting issues relating to the community green space function, focussed around community parks. In future it is proposed that the following is further delegated to Community Committees and reviewed annually:

- To include the horticultural maintenance of community parks, cemeteries, recreation grounds, urban woodland, natural areas and local green space as part of the area delegation
- To delegate investment decisions on these sites to help achieve and sustain Leeds Quality Park standard
- To delegate resource priorities for these sites using the parks asset register to determine resource requirements and the impact of any proposed changes

2.2 Further information on these proposals is now set out in the following sections:

- Scope of delegation
- Delegation of investment decisions
- Delegation of resource priorities

## **3 Scope of delegation**

3.1 The current scope relates specifically to community parks; additional sites would include recreation grounds, local green space, nature conservation sites, cemeteries and closed churchyards. Parks and Countryside are also responsible for the maintenance of roundabouts included in scope, many of which have sponsored floral features in support of the 'In Bloom' initiative. This secures an income each year which in turn enables roundabouts to be enhanced with bedding and other landscape features as well as administering the scheme.

## 4 Area Profile of the Service

4.1 The following table summarises community green space assets managed by Parks and Countryside in the West Outer Community Committee. It is worth noting that the number of playing pitches refers to those pitches formally marked out, and there may be potential for more provision depending on demand:

Asset	Quantity
Community parks	9
Playing Pitches:	
Football	19
Rugby	2
Bowling greens	8
Playgrounds	16
Multi-use games areas	3
Skate parks	2

### 4.2 Community Parks

4.2.1 The community parks in the West Outer area are as follows:

- Calverley Park (Victoria Park)
- Farnley Hall Park
- Hainsworth Park
- New Farnley Park
- New Wortley Rec. Ground
- Pudsey Park (Green Flag)
- Tyersal Park
- Western Flatts Cliff Park
- Westroyd Park

### 4.3 Sports Pitches

4.3.1 Parks and Countryside provide annual pitch hire for sports teams. The table below shows the number of teams with current bookings playing on pitches in the area: *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	16
Juniors	22

4.3.2 The current position on the quality of these sites is examined later in this report as is the investment need to attain or sustain the Leeds Quality Park standard.



#### 4.4 Functions not included in scope

- 4.4.1 Many of the service functions within Parks and Countryside are based centrally, or at major parks and therefore cannot be considered at an area dimension. These include the nursery, allotments, bereavement services, forestry, transport and engineering along with technical and administrative functions.
- 4.4.2 Horticultural maintenance of major city parks would not be included namely at Roundhay, Temple Newsam, Lotherton, Kirkstall Abbey, Middleton Park, Otley Chevin Forest Park and Golden Acre. In addition gardens in the city centre management area would not be included along with golf courses and the 3 crematoria sites in the city.
- 4.4.3 It is important to note that there is a £3.2 million income target each year for parks development of which around £1 million labour is offset against capital, mainly through landscaping undertaken during the autumn and winter period. In practice this means staff who undertake maintenance tasks during the summer supplement 'extra work' teams in winter to undertake parks development. The work itself can take place anywhere across the city depending on where capital schemes are being delivered, so it is very difficult to determine how this could be apportioned or delegated at an area level other than on an arbitrary basis. For this reason parks development work has been excluded from the scope of delegation.

#### 5 Delegation of investment decisions

- 5.1 The Parks and Green Space Strategy approved at Executive Board in February 2009 sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020.
- 5.2 The Leeds Quality Parks scheme is based on the national Green Flag Award which has been developed around the following key criteria as follows;
- **A welcoming place** - how to create a sense that people are positively welcomed in the park
  - **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
  - **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
  - **Sustainability** - how a park can be managed in environmentally sensitive ways
  - **Conservation & heritage** - the value of conservation & care of historical heritage
  - **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
  - **Marketing** - methods of promoting a park successfully
- 5.3 The Parks and Countryside service reports annual performance under the Leeds Quality Parks scheme based on *'the percentage of Parks and Countryside community parks which meet the Green Flag standard'*.

5.4 The indicator includes an assessment of each community park which has particular relevance to Community Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a current profile of these assessments for the West Outer Community Committee. An average score of 7 for each criterion will allow the park to achieve a pass. To illustrate each park's strengths and weaknesses, scores below 7 have been shaded to indicate where improvements are needed.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Calverley Park (Victoria Park)	2014	8.3	8.6	8.0	7.4	7.0	8.0	6.0	Y
Farnley Hall Park	2014	8.0	7.6	7.5	7.4	7.3	7.0	7.0	Y
Hainsworth Park	2014	5.8	7.4	7.0	7.4	5.3	5.5	2.0	N
New Farnley Park	2014	8.0	8.4	8.3	7.6	7.0	8.0	7.3	Y
New Wortley Rec. Ground	2014	5.3	6.6	6.5	6.8	5.3	5.5	4.3	N
<b>Pudsey Park (Green Flag)</b>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y
Tyersal Park	2014	5.8	6.0	5.8	6.8	5.7	6.5	5.0	N
Western Flatts Cliff Park	2014	7.8	7.2	7.5	6.8	6.3	6.5	5.7	Y
Westroyd Park	2014	8.0	8.4	8.3	7.4	7.7	6.0	7.0	Y

5.5 In 2014 all community parks were reassessed, and from the results above there are 6 parks that reach the standard. The following table summarises the overall performance.

Community Committee	Number of Community Parks	Achieve LQP Standard 2014/15	Percentage
West Outer	9	6	67%

5.6 Improvements that took place during 2014 are as follows:

- Brookfield Recreation Ground – Planting of trees, creation of wildflower meadow, installation of two war memorials
- Calverley Park – Extension of existing ball court tarmac pad and installation of goal end
- New Wortley Recreation Ground – Completion of ongoing improvements
- Queens Park – Refurbishment of playground and installation of a new MUGA.

5.7 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the three remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020.

<b>Site Name</b>	<b>Cost to Achieve LQP (excluding fixed play) £</b>	<b>Reinvestment (excluding fixed play) £</b>
Hainsworth Park	5,000	
New Wortley Rec. Ground	74,660	
Tyersal Park	198,000	
<b>Total to achieve LQP</b>	<b>277,660</b>	
Average annual reinvestment		10,548
<b>Total reinvestment to 2020</b>		<b>94,930</b>
<b>Overall Total Investment to 2020</b>	<b>£372,590</b>	

5.8 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below:

<b>Description</b>	<b>Timescale for Recurring Investment</b>
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

5.9 Planned improvements during 2015 are as follows:

- Pudsey Park – Entrance improvements
- Western Flatts – MUGA repairs
- Sparrow Park – Exterior wall repairs, tree works, new path, planting works

5.10 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skate parks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the Community Committees existing fixed play sites:

<b>Fixed Play Type</b>	<b>No.</b>	<b>Total Replacement Cost £'s</b>	<b>Required Average Annual Spend £'s</b>
Play Areas	16	1,152,000	192,000
Multi Use games Areas	3	162,000	27,000
Skate Parks	2	108,000	18,000
<b>Totals</b>		<b>1,422,000</b>	<b>237,000</b>

## 5.11 Capital investment funding

5.11.1 In order to achieve the target for all community parks to reach Leeds Quality Park standard, it is necessary to identify capital investment for those community parks that do not currently reach the standard. It is also important that some allowance is given to sustain parks at the Leeds Quality Standard for those that have already met this target.

5.11.2 Section 106 (S106) is the main source of capital funding and in most cases these sums have to be spent in the area in which the development took place. Funding includes allocations on a range of improvements including community parks, fixed play, playing pitches and other areas of green space. The following table reflects the position as at October 2014 (it should be noted that the allocation of S106 is dynamic and can vary from month to month as match funded schemes are developed):

<b>Community Committee</b>	<b>S106 Available to Spend as at October 2014</b> <b>£</b>
West Outer	486,849

5.11.3 Performance against the LQP standard is largely determined by the level of capital investment available to provide improvements for parks infrastructure. Investment is mainly reliant on S106 funding, although there are other grant funding sources particularly Green Leeds and in relation to playing pitches, the Football Foundation. There are often constraints associated with these funding sources either in terms of what the capital funds can be spent on, or geographic e.g. in the vicinity of where the development occurred in relation to S106.

5.11.4 After 2015, it will not be possible to secure off site S106 developer contributions for green space improvements. This will be replaced by the Community Infrastructure Levy (CIL). The process for allocation of CIL funding will be in line with agreed policy.

5.11.5 It is proposed that relevant Parks and Countryside officers discuss priorities on investment decisions at each environment sub-group from which recommendations for decision would be taken by the Community Committee.

5.11.6 In summary, it is proposed that Community Committees would determine on an annual basis the priorities for the allocation of investment funds available for the relevant parks and green space in their area.

## 6 Delegation of resource priorities

6.1 The Council continues to face serious budget pressures and has experienced cash funding cuts from central government in addition to internal budget pressures that the council faces. This has also impacted on the Parks and Countryside service, with a £2.7 million budget reduction between 2010/11 and 2014/15 which equates to a reduction of 23% with further reductions required in 2015/16 and 2016/17.

6.2 In meeting these challenging budget targets the service has already undertaken a number of steps, including reducing the number of managers and back office staff as well as price increases, notably for bereavement services and allotment provision. Outdoor bowls has also been reviewed working with representatives from the relevant associations resulting in revised season ticket arrangements that commenced in 2014. In addition, Executive Board recently approved converting Middleton Golf Course to parkland and to work with Gotts Park Golf Club to transfer the management of the course. The service has also sought to be

enterprising and innovative including Tropical World refurbishments, sponsorship, concessions, nursery trading and increasing the level of volunteers.

- 6.3 It is also important to note that over 50 gardeners have left the service over recent years who in the interim were replaced by 40 seasonal gardeners over the summer period. However, since April 2014 existing permanent staff have commenced working 41 hours a week in summer and 33 hours on average in winter. This has enabled front line jobs to be protected and allows an 11% increase in productivity with an estimated net saving of £140k due to a reduction in the number of seasonal staff employed. It has also enabled the service to implement a second year apprenticeship programme in 2014 with 6 horticultural apprentices, in addition to 11 recruited in 2013.
- 6.4 Staff are multi-skilled and deployed throughout the city as and when seasonal pressures demand. All staff within Parks and Countryside who are Craft Gardener level or above, have been, or will be trained to a National Vocational Qualification Level 2 or equivalent in horticulture, with some staff trained to foundation degree level.
- 6.5 The approach that is proposed is therefore to utilise the parks asset register to determine resource requirements, and to use this data to assess and align Community Committee priorities. The parks asset register is a database of features that require horticultural maintenance on an annual basis. All these features are represented on an electronic mapping system linked to the database. This includes grass, shrub and rose beds, flower beds, hedges, fixed play areas, and sports pitches. From these quantities it is possible to determine the estimated resource requirement to conduct routine maintenance, and therefore the impact of alternative maintenance regimes and the impact of changing priorities.
- 6.6 The following asset profile uses the site typology (e.g. community park, cemetery, recreation ground, local green space, urban woodland) to represent staff resources required and the direct hours available to carry out this work. The Community Committee would be made aware of any implications that would arise from prioritisation decisions whether financial or operational. An illustration of this approach for the West Outer area is shown on the next page:

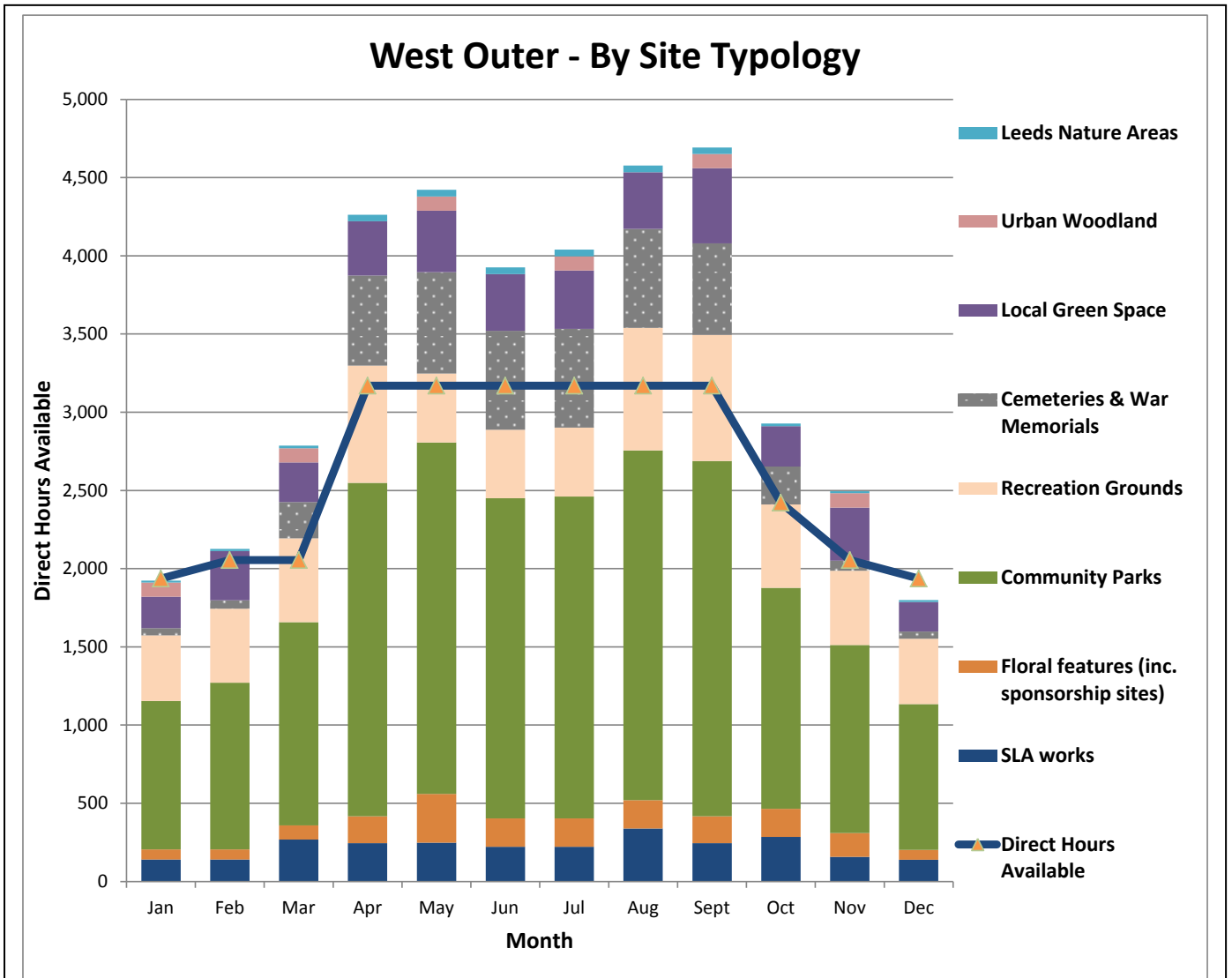


Figure 1: Asset profile by site typology

6.7 The table below demonstrates the amount of direct hours required to maintain all assets encompassed within the scope of this delegation, versus the direct hours currently available that are deployed within this Community Committee:

	Direct Hours Required	Direct Hours Available
Summer	25,933	19,020
Winter	14,061	12,461
<b>Total</b>	<b>39,994</b>	<b>31,481</b>

6.8 From this information it can be noted that the actual staff resource available in terms of direct hours is insufficient to meet the required standards as set out in the asset register. The site typology list is in the current order of priorities (with SLA works the highest priority), which reflects that decision to withdraw from undertaking maintenance duties in urban woodland areas and natural areas, with the primary focus on community parks, recreation areas, cemeteries and local green space.

6.9 The following asset profile diagram provides a perspective on the workload for routine horticultural works. It also demonstrates direct hours available to carry out these tasks taking account of the planned implementation of seasonal working hours and allowing for staff focussing on parks development work in winter.

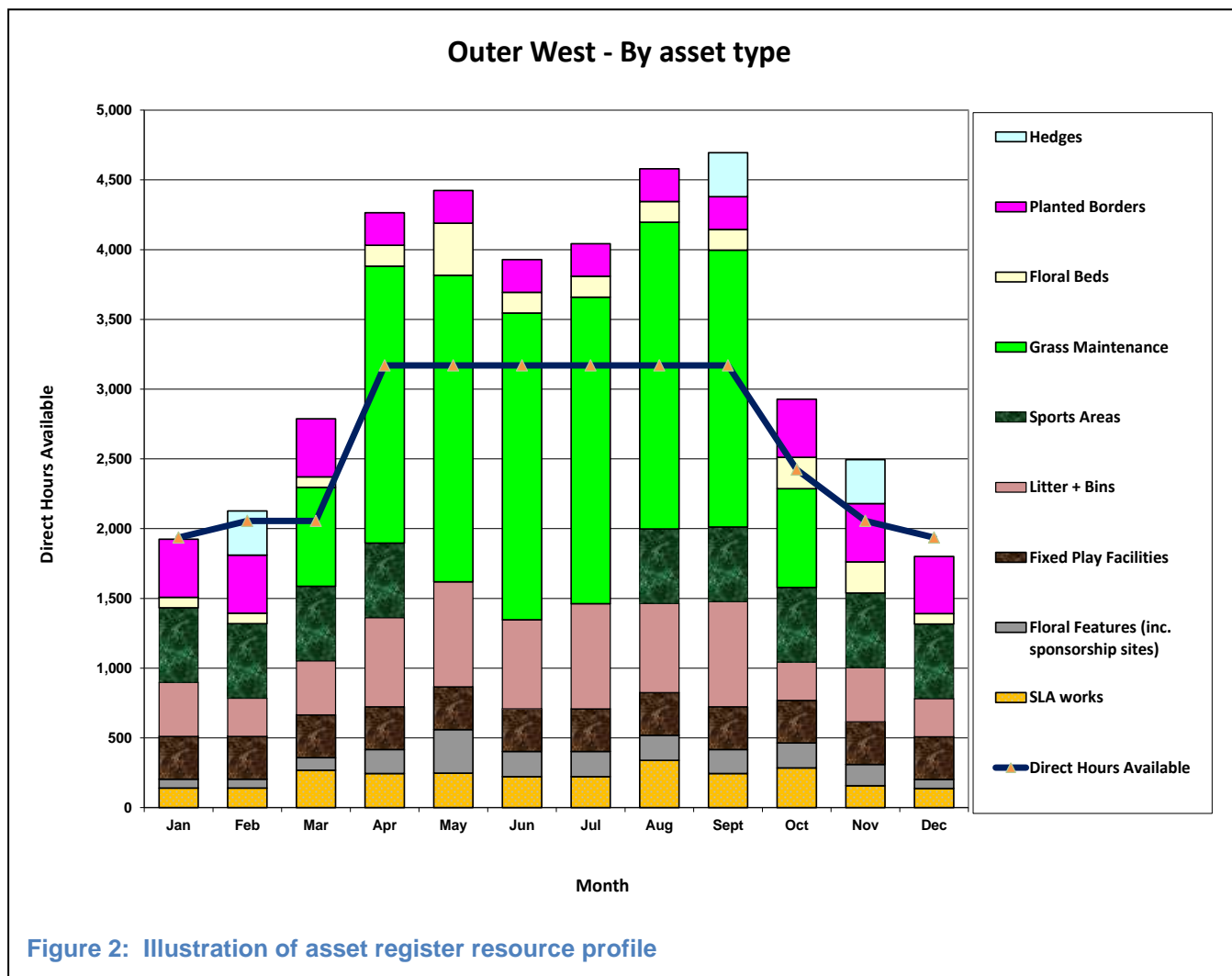


Figure 2: Illustration of asset register resource profile

6.10 It would be possible to use the asset register to model options for Community Committees to determine resource priorities. If for example a Community Committee wished to undertake litter picking in an area of woodland, then the resource requirement could be calculated in order to determine the impact that this would potentially have on other managed assets or sites. Clearly, unless additional resources were provided, it would be necessary to identify a corresponding reduction in resource requirement for another managed feature.

6.11 For example, when comparing a hectare of woodland to a hectare of a typical community park, the following direct hours would be necessary to carry out horticultural maintenance activities:

Typology	Typical Direct Hours Per Annum For 1 Hectare
Community Park	356.7
Woodland	10.2

6.12 Community Committees may wish to consider adopting relaxed mowing where this is appropriate. For illustration, the following table provides a comparison in direct hours for managing amenity grass (typically cut 14 times) compared to managed grassland (cut once a year).

<b>Typology</b>	<b>Typical Direct Hours Per Annum For 1 Hectare</b>
Amenity Grass	37.3
Managed grassland	5.2

6.13 It is proposed that relevant Parks and Countryside officers discuss resource priorities with each environment sub-group from which recommendations for decision would be taken by the Community Committee.

6.14 In summary, it is proposed that Community Committees would determine resource priorities on an annual basis using the asset register as the basis of allocation.

### **6.15 Site based gardeners**

6.15.1 As indicated, staffing budgets are managed and allocated on a city-wide basis by the Parks and Countryside service. There are however 39 full-time equivalent staff who are site based for the majority of time, of which 6 are funded by Community Committees.

6.15.2 In the Community Committee area there are 5 site based gardeners based at New Farnley Recreation Ground, Stanningley Park, Farnley Hall Park, New Wortley Recreation Ground, Pudsey Park & Calverley Park. A number of Community Committees provide additional funding for gardeners to increase site based presence at parks in the area. The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks. There is currently 1 site based gardener funded by the West Outer Community Committee, based at New Farnley Recreation Ground & Stanningley Park

## **7 Events & Volunteering**

7.1 Staff are also responsible for supervising volunteers and work placements (around 27,500 volunteer days each year across the city), as well as supervising the safe running of over 720 events each year in liaison with event organisers.

### **7.2 Events**

7.2.1 The bookings and licensing team provides assistance in helping community and other groups organise events with particular emphasis on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table in Appendix 10.1 shows a list of the 54 events held in the West Outer area in 2014 to date.



### 7.3 Ranger led Events & Activities

7.3.1 Parks & Countryside’s ranger team organises a range of events and activities across Leeds.

Site	Event	Total Attendees
Pudsey Park Visitor Centre	Bird Box Making Workshop	12
Pudsey Park Visitor Centre	Bird Box Making Workshop	45
Pudsey Park Visitor Centre	Bird Box Making	43
Pudsey Park Visitor Centre	Bird Box Making	60
Pudsey Park Visitor Centre	Fintastic Fish - World Fish Migraton day	35
Pudsey Park Visitor Centre	Fintastic Fish - World Fish Migraton day	35
Pudsey Park Visitor Centre	National Insect Week	25
Pudsey Park Visitor Centre	Dragonfly and Moth Workshop	230
Pudsey Park Visitor Centre	Dragonfly and Moth Workshop	200
Pudsey Park Visitor Centre	Tansy Beetle-tastic!	140
Pudsey Park Visitor Centre	Tansy Beetle-tastic!	140
Pudsey Park Visitor Centre	Harvest Time Mice	48
Pudsey Park Visitor Centre	Spooky Spider Making	100
	<b>TOTAL</b>	<b>1,113</b>

### 7.4 Volunteering

7.4.1 The service continues to focus on increasing the number of volunteers and groups working in the area to achieve the following:

- To increase corporate volunteering working in partnership with Business in the Community and Leeds Ahead
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

7.4.2 It is estimated that volunteers across all groups contribute around 817 days of voluntary work in the West Outer area over a 12 month period. The tables below provide details of volunteering in the area since January 2014.

#### 7.4.3 Voluntary work supervised by Parks and Countryside staff

Site	Task	Estimated Volunteer Days
Cragside Recreation Ground	Painting	10
Nan Whin's Wood	Bench installation, cutback along bridleway, redundant fence removal	12
New Wortley Cemetery	Grave levelling	22
New Wortley Cemetery	Grave levelling	6
Post Hill	Meadow management	4

Site	Task	Estimated Volunteer Days
Post Hill	Meadow Management scrub bash	15
Post Hill	Pond management	17
Post Hill	Scrub on meadows, deepening pond	20
Pudsey Cemetary	Tidying up graves	13
Pudsey Disused Railway Track	Vegetation cutback	14
Upper Moor Quarry	Footpath improvement	14
Western Flatts Park	Painting	15
Woodhall Lake	Bench installation, opened up vistas across lake, litter pick	15
	<b>Total</b>	<b>177</b>

7.4.4 It is worth noting that the number of playing pitches refers to those pitches formally marked out, and there may be potential for more provision depending on demand:

Site	School	Subject	Total Attendees
Pudsey Park Visitor Centre	Bolton Royd School, Pudsey	Centre Tour & Habitats	34
Pudsey Park Visitor Centre	Bolton Royd School, Pudsey	Centre Tour & Habitats	34
		<b>TOTAL</b>	<b>68</b>

#### 7.4.5 Existing in bloom groups

In Bloom Group	Number of Volunteers	Number of volunteer days
Calverley	15	280
New Farnley	5	120
Pudsey	12	240
	<b>TOTAL</b>	<b>640</b>

## **8 Conclusion**

- 8.1 In summary it is proposed that the horticultural maintenance of cemeteries, recreation grounds, natural areas and local green space is included as part of the area delegation, in addition to community parks. Investment decisions on community parks, recreation grounds, natural areas and local green space to help achieve and sustain Leeds Quality Park standard will be delegated to Community Committees. Furthermore, resource priorities for each Community Committee will be delegated using the parks asset register to determine resource requirements and the impact of any proposed changes. The environment sub-group would discuss priorities with Parks and Countryside officers in order to determine recommendations for decision by each Community Committee. Priorities would be determined from April of each year and reviewed once in order to plan any changes for the following year.

## **9 Next Steps**

- 9.1 Members are requested to provide feedback on the proposed information provided by January 30<sup>th</sup> and agree the methodology.
- 9.2 To note that subject to Executive Board approval it is anticipated that these arrangements will commence in April 2015 using the current priorities as a baseline.

## 10 Appendix

### 10.1 Appendix 1 - Events Information – 2014

Month	Date	Location	Event
Feb	12th & 13th	New Wortley Rec	(10th - 14th) Santa Films LTD
Feb	20th	New Wortley Rec	Filming - Mallinson TV
Feb	22nd	Butt Lane	Farnley Falcons
Feb	24th	New Wortley Rec	(22nd - 24th) Santa Films Ltd
Feb	28th & 1st	New Wortley Rec	(27th - 3rd) Santa Films Ltd
Mar	3rd	New Wortley Rec	Santa Films Ltd
Apr	15th	Farnley Hall Park	Mini Breeze
May	16th - 18th	Queens Park	(13th - 19th) Funfair (Eddy)
May	17th	Queens Park	Pudsey Carnival
Jun	15th	Pudsey Park	Summer Bands
Jun	15th	Westroyd Park	Summer Bands
Jun	17th	Woodhall Lake	Forest School
Jun	1st	Calverley Park	Summer Bands
Jun	1st	Farnley Hall Park	Summer Bands
Jun	22nd	Pudsey Park	Summer Bands
Jun	22nd	Western Flatts	Summer Bands
Jun	22nd	Pudsey Park	Pudsey Pacers
Jun	24th	Woodhall Lake	Forest School
Jun	28th	Calverley Park	Calverley Parkside School Carnival
Jun	29th	Calverley Park	Summer Bands
Jun	30th	Woodhall Lake	Forest School
Jun	8th	New Wortley Rec	Summer Bands
Jun	8th	Pudsey Park	Summer Bands
Jul	11th	Post Hill	Pudsey Pacers
Jul	13th	Farnley Hall Park	Summer Bands
Jul	13th	Pudsey Park	Summer Bands
Jul	15th	Woodhall Lake	Forest School
Jul	20th	New Wortley Rec	Summer Bands
Jul	20th	Westroyd Park	Summer Bands
Jul	22nd	Woodhall Lake	Forest School
Jul	27th	Pudsey Park	Summer Bands
Jul	6th	New Farnley Rec	Summer Bands
Jul	6th	Calverley Park	Summer Bands
Jul	6th	Pudsey Park	Summer Bands
Jul	8th	Woodhall Lake	Forest School
Aug	10th	New Farnley Rec	Summer Bands
Aug	10th	Westroyd Park	Summer Bands
Aug	11th	Farnley Hall Park	Farnley Cluster fun day
Aug	15th	New Farnley Rec	Youth Service Activity Sesions

Month	Date	Location	Event
Aug	16th	Carverley	Calverley Carnival
Aug	17th	Pudsey Park	Summer Bands
Aug	19th	Farnley Hall Park	Mini Breeze
Aug	20th	Hainsworth Park	Mini Breeze
Aug	22nd	New Farnley Rec	Youth Service Activity Sesions
Aug	24th	Pudsey Park	Summer Bands
Aug	29th	New Farnley Rec	Youth Service Activity Sesions
Aug	31st	Pudsey Park	Summer Bands
Aug	3rd	Calverley Park	Summer Bands
Aug	3rd	Western Flatts	Summer Bands
Aug	3rd	Farnley Hall Park	Puppy in the Park
Aug	8th	New Farnley Rec	Youth Service Activity Sesions
Sept	27th	Pudsey Park	Endermol Filming - Bodyshockers
Nov	29th	Pudsey Park	The Oak Church Fun Day
Nov	7th	Pudsey Park	Children in Need
		<b>TOTAL</b>	<b>54</b>

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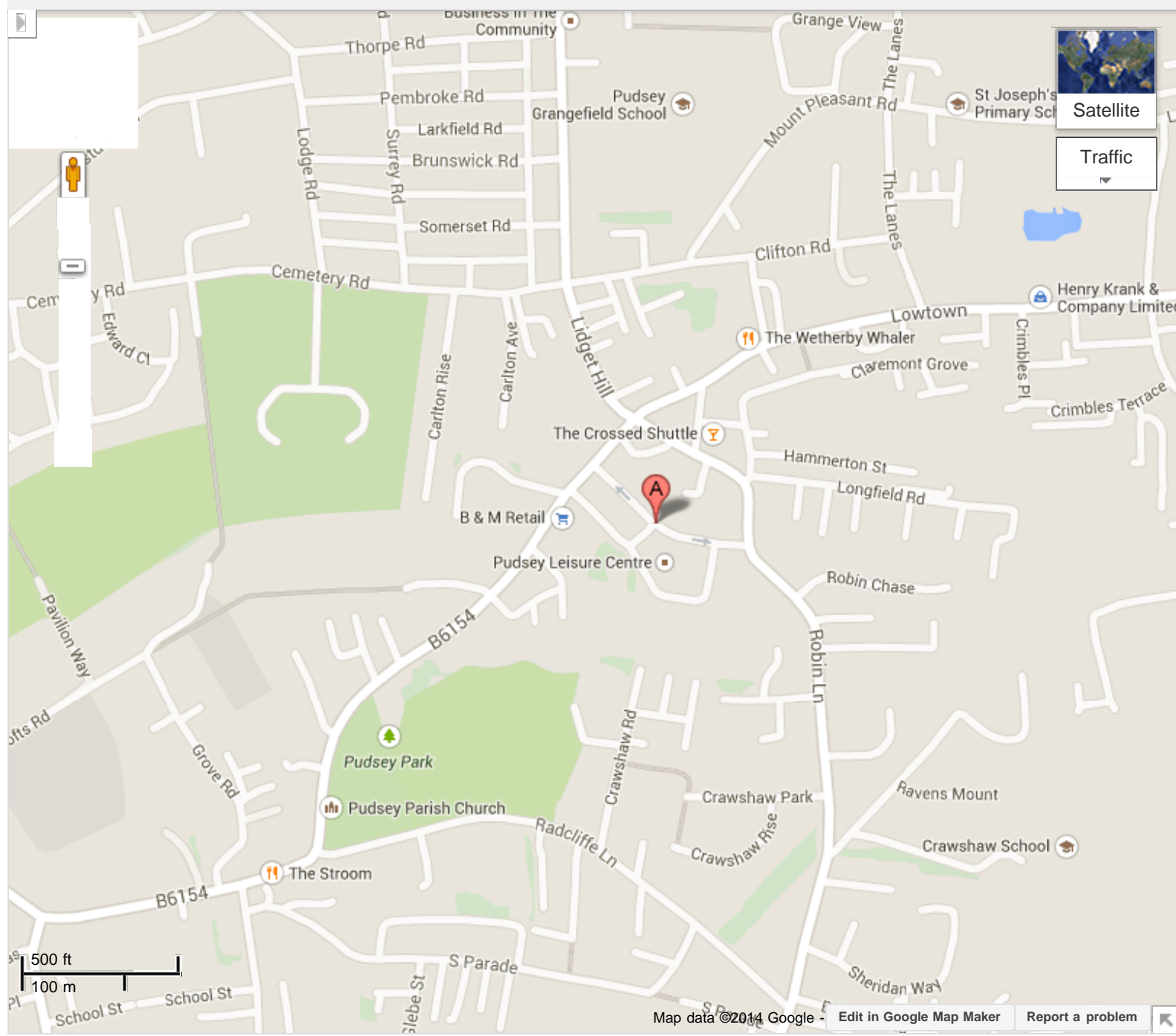
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